Introduction to the Computer

Basic History – IBM and Apple, evolution from floppy to flash and the *Internet*

More and more user friendly

Basic components –
Hardware, Software, Your-ware

Hardware – CPU, Hard drive, CD/DVD drive, Flash Drives, Mouse, Keyboard, Hard drive speed and storage

CPU chip, speed, RAM speed and storage,

Backup, surge protection, UPS uninterrupted power supply

USB Universal Serial Bus – plug and Play

Software – MS Office Suite, specialty programs, games, browsers, music

Your-ware – what you create and store – letters, recipes, files, folders, *everything*

Windows – Mouse basics – left engage, right question

Windows – Navigation of Your Computer, Navigation of All Computers

Practice – folders and data navigation – create and move folders

Icons – the types of files

Windows – Creation and Navigation of basic documents and types of documents

The Internet – connecting to the world

E-Mail – connecting to the world

Practice – create files and store them on flash drive

Help – the route to all help everywhere

E-Mail and **Internet** – connecting to the world

Practice – create files and store them on flash drive

Practice – *it gets easier and easier, very much like driving a car*