

Name: \_\_\_\_\_

Date: \_\_\_\_\_

City of Residence: \_\_\_\_\_

**Your Computer Introduction Class**  
**Home Work Lesson 2**  
*Your Mouse and More*  
www.PreciousHeart.net/Angelina

A mouse is a mouse ... or *is* it? Be not intimidated by your mouse.

Remember:

*Left Click* – Engage or Start-Select

*Right Click* – Question

Mouse Etiquette: you use your right index to *Left Click* and middle finger to *Right Click*, holding the Mouse with your index thumb and remaining fingers.

*Double Left Click* will select word

*Triple Left Click* will select paragraph



### Chapter Four

1. What kind of “Mouse Types” are there (p. 58-59)? \_\_\_\_\_

2. “Format a Disk” means to clean it up and conform it to the Operating System on your computer. You can Format a disk and a flash drive. When you see a screen put up that asks you about “Formatting” your disk, what should you do?

( X ) \_\_A. Always Do This \_\_B. Be Very Careful \_\_C. Never \_\_D. Call Teacher

3. We always “Turn On” our Computer, but we *almost* never “Turn Off” our computer. Instead of *Turn Off*, what should we do *most* of the time (p. 65)?

( X ) \_\_A. Unplug It \_\_B. Pour Water on It \_\_C. Shut It Down \_\_D. Cut Cord

### Chapter Five

1. To Start a program, where to you go (p. 69)? To the \_\_\_\_\_ Button.

2. From the “My Computer” screen, what can “Buttons” and “Bars” can you name from the book (p. 71)? \_\_\_\_\_

3. What is a “Drop-Down Menu” (p. 72)? \_\_\_\_\_

4. When you click “View” from the tool bar, name some of the choices:  
\_\_\_\_\_