


RF 6863

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
DECISION MEMORANDUM

**TO:** Jerry McGinty  
Chief Financial Officer

**DATE:** May 16, 2018

**FROM:** Rene Hinojosa, Director   
Rehabilitation Programs Division

**SUBJECT:** The Enhancement of Staffing Plan

**PURPOSE:**

To obtain approval and funding for the Rehabilitation Programs Division (RPD) to increase the position of Manager I to Manager IV.

**DISCUSSION:**

The RPD requests that the supervision of the Religious Services Department be reevaluated and increased from a Manager I to a Manager IV to enhance the Division's ability to create a healthy structure within the department. Many of the essential functions of this position include the oversight of 128 administrative and unit based staff (approximately 28% of RPD staff) throughout the agency, coordinate across divisional lines to incorporate religious community input into every phase of offender treatment and rehabilitation, coordinate and oversee religious volunteer programs, and provide ministry programming during executions of death row offenders and offer support to their families.

**COST: \$22,433.04 (Increasing Job Position)**

**Delete** Manager I -- Religious Services Operations (Job# 010696, B22, and PCA 62080) (53,736.00)



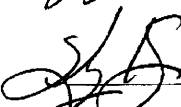
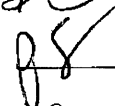

**Add** Manager IV -- Deputy Director of Religious Services (Group B25, PCA 62080) 76,169.04

**Staffing Total Cost: \$22,433.04**


**RECOMMENDATION:**

That approval and funding is granted to enhance the staffing plan for the Religious Services/Programs Department.

**COORDINATION:**

NAME / TITLE	CONCUR	NON-CONCUR	STATEMENT ATTACHED	DATE
Oscar Mendoza Deputy Executive Director		_____	_____	6.27.18
Ron Steffa Deputy Chief Financial Officer		_____	_____	6.22.18
Sherry Koenig Director, Budget		_____	_____	6/20/18
Patty Garcia Director, Human Resources		_____	_____	6-19-18
Candace Carter Business Office, RPD		_____	_____	6/1/18

**ACTION BY DECISION AUTHORITY:**

Approved: 

Disapproved: \_\_\_\_\_

Other: \_\_\_\_\_

Date: 7/12/18



[New Search](#)

[Return to Search Results](#)

## Job Posting

Click on the Job Posting Number for a more detailed job description.

**POSTED:** 07-13-2018

**CLOSES:** 07-23-2018

**JOB POSTING NO:** [045360PM](#)

**PAYROLL TITLE:** MANAGER IV

**EXTENDED TITLE:** Deputy Director of Religious Services

**SALARY:** GR. B25 \$76,169.04 (Annually)

**VACANCY LOCATION:** Huntsville, TX

**UNIT/DEPT:** Rehabilitation Programs Division

**PAYROLL JOB#:** 010729

\*Hazardous Duty Pay

\*Law Enforcement & Custodial Officers System (LECOS) Retirement

\*TDCJ Training Academy MAY BE Required:

\*Telephonic Interviews Will Not Be Accepted

\*Work Site Visits Will Not Be Conducted

\*No Study Material

\*Extensive Overnight Travel

### MINIMUM QUALIFICATIONS:

1. Bachelor's degree from a college or university accredited by an organization recognized by the Council for Higher Education Accreditation (CHEA) or by the United States Department of

Education (USDE). Major course work in Business Administration, Criminal Justice, Public Administration, Behavioral Science, Religious Studies, or a related field preferred. Each year of experience as described below in excess of the required nine years may be substituted for thirty semester hours from an accredited college or university on a year-for-year basis.

2. Nine years full-time, wage-earning program administration, public administration, criminal justice, or social services experience.

3. Four years full-time, wage-earning experience in the supervision of employees.

4. Church-related work experience preferred.

5. Governmental program experience preferred.

6. Satisfactory completion of two units of certified Clinical Pastoral Education in an accredited Clinical Pastoral Education Center preferred.

Must possess or be able to obtain written ecclesiastical endorsement by the applicable religious authority within three months of employment date.

Selected applicants without required license(s) must sign a Credential Contingency Agreement that will remain in effect only until the initially established expiration date. Failure to comply with this contingency statement will result in separation from employment. Credential Contingency Agreements will not be extended or renewed as a result of an employee's separation from employment or acceptance of another position.

Must maintain valid ecclesiastical endorsement for continued employment in position.

\*\*The salary for an ERS Retiree (or non-contributing member) may be reduced by 2.5%.\*\*

The following Military Occupational Specialty codes are generally applicable to this position. Applicants must fully complete the summary of experience to determine if minimum qualifications are met.  
00, 13, 25, 29, 34, 35, 37, 59, 65, 67, 70, 71, OAR14, 89, 02, 03, 08, 18, 26, 59, 63, 72, 73, 06, SDI, RI, 16, 41

\*Outside applicants will be required to submit to pre-employment drug testing as a condition of employment.\*

Applicants must submit the [State of Texas Application For Employment](#) and the applicable supplement for outside applicants ([PERS 282](#)) or current TDCJ employees ([PERS 598](#)) to the contact person listed on the job posting. Applications may also be submitted through the [Work In Texas](#) website; however, the applicable supplement must also be submitted to the contact person. Questions regarding the position or application process can be directed to the contact person's email address; however, applications will not be accepted by email.

**Vashunna Jefferson**  
**Human Resources Headquarters**  
**2 Financial Plaza, STE. 600**  
**Huntsville, TX 77340**  
**PH (936-437-3142)**

**FAX (936-437-3109)**  
**EMAIL ([vashunna.jefferson@tdcj.texas.gov](mailto:vashunna.jefferson@tdcj.texas.gov))**

\*Applicants who fax an application are requested to fax both their State of Texas Application for Employment and the applicable supplement. Applicants who wish to submit their application with attachments should either hand deliver it to the contact person or send it via U.S. Mail or overnight delivery.\*

\*\*Faxed applications must be complete and legible in order to be considered and must not have been sent from a fax machine located at a TDCJ unit or department.\*\*

Applications must be received by the contact person by 5:00PM on 07-23-2018. A complete job description and all application forms may be obtained at the above address or by viewing the [Job Description](#). Job Descriptions are available in PDF format which maybe read with the free [Adobe Reader](#).

\*Equal Opportunity Employer\*

\*Authority is granted on or after: 08-01-2018\*

JD: 07-13-2018

[Return to Search Results](#)

[New Search](#)

Texas Department of Criminal Justice | PO Box 99 | Huntsville, Texas 77342-0099 | (936) 295-6371



# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

Date received	_____
Time received	_____
Received by	_____

Job Applicant No. \_\_\_\_\_

**PRINT IN BLACK INK OR TYPE.** These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank.** Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** **Resumes will not be accepted in lieu of applications,** unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Berry, Mary L. AC [REDACTED]  
(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS [REDACTED] AC [REDACTED]  
(Street) (City) (State) (Zip) (Country) (Work Phone, Optional)

E-MAIL ADDRESS [REDACTED]

List any other names used if different from name on this application. Mary LaMark, Mary Breaux

List exact title of position or type of work and location for which you wish to apply: <u>Manager IV - Deputy Director of Religious Services</u>	Job Posting Number <u>045360PM</u>	Closing Date <u>07/23/2018</u>
List the state agency with which you wish to apply: <u>Texas Department of Criminal Justice</u>	Do you have any relatives working for this agency? If so, list names and relationships: <u>[REDACTED]</u>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? anytime Are you at least 17 years of age? [REDACTED]

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? none

Are you willing to Travel? Yes  No  If yes, what percent of time? As Needed

Current Driver's License # (if required for position) [REDACTED] Commercial Driver's License [REDACTED]  
(State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") Huntsville, Texas

**Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge?** Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)**  
 High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: Phillis Whealey Sr. High

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	College of Biblical Studies	9	1997	2	2007	2/19/2007		120	BSL.ABS	Theology
	Taylor University	6	2005	6	2006			6	Certificate	CRT
	Therapon Institute	5	2001	6	2002				Certificate	H.Behavior
Graduate Schools										
Technical or Vocational Schools										

**AN EQUAL OPPORTUNITY EMPLOYER**

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date issued	Date expires	Issued by/Location of issuing authority (State or other authority) (City & State)	License No.
Certificate of Ordination	10/24/93	n/a	New Day Deliverance Holiness Church, Inc.	n/a
Certificate of Lic. Minister	2/19/94	n/a	New Day Deliverance Holiness Church, Inc.	n/a

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

CPE- Clinical Pastoral Training (three Units), Computer training, printing machine, power point, word, excel. Certified Christian Counselor Training. Consecrated Bishop 2016

Approximately how many words per minute do you type? 40

Sign Language (If required for this position) Yes  No

Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No

If yes, what language(s) do you speak? none

How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No

If yes, which language(s) none

Have you ever been employed by the State of Texas? Yes  No

Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies:

Hobby Unit, Polunsky Unit, and Carol Vance Unit. Region III Director's Office, Region V Director's Office (TDCJ)

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18<sup>th</sup> birthday? [REDACTED]

If yes, are you currently 25 years of age or younger? [REDACTED]

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? [REDACTED] If yes, list type of discharge status [REDACTED]

Dates of Service (From/To): [REDACTED]

Are you a surviving spouse of a veteran who has not remarried? [REDACTED] Are you a surviving orphan of a veteran? [REDACTED]

If yes, complete dates of service for veteran [REDACTED]

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

- I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
- I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED** SIGN HERE:

**X** *Mary Berry*

Signature - Applicant

*07-19-2018*

Date

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Berry, Mary L.  
Last First Middle

Position Title: Chaplain III						Immediate Supervisor Name: Michael Rutledge		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ (Region V -Plainview , TX.)						Title: Director of Chaplaincy		Part-Time <input type="checkbox"/>
Mailing Address: 304 W 6th Street						Supervisor's Telephone No.: AC (281 ) 682-5202		Summer <input type="checkbox"/>
City & State/ZIP: Plainview, TX. 79072						If supervisory, number of employees you supervised: 18 Chaplains		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (963 ) 730-5053						Give average # of hours worked per week if part-time:		
Starting Date			Leaving Date			Current/ Final Salary	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial	<input type="checkbox"/>
11	01	2017				4123.73	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Managing the activities of staff in the religious services operations program. Planning and implementing training of Unit Chaplains. Coordinates, monitors, and evaluates staff on adherence to policies and procedures; oversees the development of Faith Based Dorms as to guidelines, policies, procedures, rules, and regulations. Work involves overseeing the duties and approving the schedule of Unit Chaplains. Evaluating their work performance. Work involves overseeing goals and objectives; monitoring guidelines, policies, procedures, rules, and regulations; and approving work schedules. Coordinating and evaluating program activities and supervising the work of others.

**Specific reason for leaving:** Become more hands on in helping the Agency accomplish it's mission

Position Title: Chaplain III						Immediate Supervisor Name: Vance Drum		Full-Time <input checked="" type="checkbox"/>
Employer: Texas Department of Criminal Justice Region III						Title: Director of Chaplaincy		Part-Time <input type="checkbox"/>
Mailing Address: 400 Darrington Rd.						Supervisor's Telephone No.: AC (936 ) 967-8082		Summer <input type="checkbox"/>
City & State/ZIP: Rosharon, TX.						If supervisory, number of employees you supervised: 23 Chaplains		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 437-6319						Give average # of hours worked per week if part-time:		
Starting Date			Leaving Date			Current/ Final Salary	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial	<input type="checkbox"/>
11	01	2014	11	01	2017	4123.73	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Providing advanced ministerial clergy work. This involves overseeing, coordinating, and planning programs, activities, and in-service training for chaplaincy services staff; conducting religious services and education classes; providing pastoral care and counseling to offenders, offender families, and Chaplaincy staff. Training to community, religious, and civic groups, local clergy, and program volunteers to broaden the understanding of the agency's religious programs and the emotional and spiritual needs of offenders, and the supervision of the chaplaincy staff. Managing the activities of staff in the religious services operations program. Planning and implementing training of Unit Chaplains. Coordinates, monitors, and evaluates staff on adherence to policies and procedures; oversees the development of Faith Based Dorms as to guidelines, policies, procedures, rules, and regulations. Work involves overseeing the duties and approving the schedule of Unit Chaplains. Evaluating their work performance.

**Specific reason for leaving:** [REDACTED] for a medical condition. I needed to help with the [REDACTED]

Name: Berry, Mary L.  
 Last First Middle

Position Title: Associate Pastor						Immediate Supervisor Name: Bishop R.R. Taylor		Full-Time <input checked="" type="checkbox"/>
Employer: New Day Deliverance Holiness Church								Part-Time <input type="checkbox"/>
Mailing Address: 9001 Mesa Rd.						Title: Pastor and Founder		Summer <input type="checkbox"/>
City & State/ZIP: Houston, TX.						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( 713 ) 633-5011						AC ( )		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
04	23	1974	01	23	1984	800.00	Supervisory/Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised: 5 Ministers

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Being the Associate Pastor helped me understand the struggles of people and their problems as well as the different religions. Also being a Prison Volunteer I came to understand my skills that helped me in my job in providing a network for sharing information among volunteers,, formulating standards for being a professional chaplain on the unit and the community .Training volunteers in the religious and spiritual aspects of correctional institutions. Chaplains are charged with helping to meet the religious and spiritual needs of inmates of all faiths. This means helping the Correctional Staff understand and respect other faith customs, and advising them on religious issues and related policies. My qualifications involve being an administer of religious programs, work with external faith-based and community organizations, personally lead worship services, religious instruction and spiritual counseling, supervise and train volunteers and Chaplains and recruit other faith groups to counsel and provide religious guidance to the offender population. I also supervised church building projects in the new construction of churches in other cities. This included handling the finances and the budgeting for the project. Supervising the contractors and scheduling building material. Supervising the distribution of the contracts to carpenters.

Specific reason for leaving: To become a TDCJ Chaplain

Position Title: Chaplain II						Immediate Supervisor Name: Simmons		Full-Time <input checked="" type="checkbox"/>
Employer: Texas Department of Criminal Justice (Polunsky Unit)						Title: Warden		Part-Time <input type="checkbox"/>
Mailing Address: 3872 FM 350 South						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP: Livingston, TX.						AC ( )		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )						AC ( )		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
11	01	2010	01	01	2012	2724.33	Supervisory/Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised:

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

While at Polunsky I took the CPE Training which prepared me to provide counseling and help people through crisis situations, end-of-life issues dealing with the men on death row and dealing with the families on execution day. Planning Programs, recruiting volunteers, delegating work assignments to six CVCA'S so they could work in harmony with each other. Administration duties which included computer work. Planning and operation of a Faith-Based Dorm which key role is to help inmates transform their understanding of responsibility, choices and possibilities. Behavior only changes when the hearts change. Death Row trained me in working with men in G5 status and working with men in Administrative Segregation. Planning Programs in Cognitive Behavior and working with medium-security to maximum-security units. Having only one area for the men to worship you have to make sure all faith groups have equal time and space which requires organization skills

Specific reason for leaving: For Job Advancement.





# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

Date received	_____
Time received	_____
Received by	_____

Job Application No. \_\_\_\_\_

PRINT IN BLACK INK OR TYPE. These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." Do not leave questions blank. Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed. Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice.** This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME \_\_\_\_\_ **FLAKES** \_\_\_\_\_ **DELENA** \_\_\_\_\_ **Kay** \_\_\_\_\_ [Redacted] \_\_\_\_\_  
(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS \_\_\_\_\_ [Redacted] \_\_\_\_\_ [Redacted] \_\_\_\_\_ [Redacted] \_\_\_\_\_  
(Street) (City) (State) (Zip) (Country) (Work Phone, Optional)

EMAIL ADDRESS \_\_\_\_\_ [Redacted] \_\_\_\_\_

List any other names used if different from name on this application. **DELENA JOHNSON-FLAKES**

List exact title of position or type of work and location for which you wish to apply: <b>MANAGER IV - Deputy Director of Religious Services</b>	Job Posting Number <b>045360PM</b>	Closing Date <b>Jul 23, 2018</b>
List the state agency with which you wish to apply: <b>Rehabilitation Programs Division</b>	Do you have any relatives working for this agency? If so, list names and relationships: [Redacted]	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? **Immediately**

Are you at least 17 years of age? Yes  No

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? **n/a**

Are you willing to Travel? Yes  No  If yes, what percent of time? **65**

Current Driver's License # (if required for position) [Redacted] \_\_\_\_\_ Commercial Driver's License [Redacted] \_\_\_\_\_  
(State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") **Statewide**

Have you ever been convicted of a felony or subjected to a deferred adjudication on a felony charge? Yes  No

If your answer is "Yes," explain in concise detail on a separate sheet of paper, giving the dates and nature of the offense, the name and location of the court, and the disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

*ad*

**EDUCATION (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)**

High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: Ellison High School Killeen

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	Triumph Bible Institute (Not CHEA), Nederland, TX	02	1997	05	2000	May 2000		60	Bachelors Degree	Theology/ (not CHEA)
	Sam Houston State University, Huntsville, TX	08	1985	08	1987	Aug 1987			Bachelors Degree	Criminology & Corrections
	Cameron University, Lawton, OK	08	1980	08	1983				2 years college, technical or vocational school	Criminology & Corrections
Graduate School	Midwest Seminary of Biblical Theology (Not CHEA), Silkeston, MO	08	2002	05	2003	May 2003		60	Doctoral Degree	Theology/ Scriptural Psychology
	Midwest Seminary of Biblical Theology (Not CHEA), Silkeston, MO	08	2000	05	2001	May 2001		60	Masters Degree	Theology/ Scriptural Psychology
	Sam Houston State University, Huntsville, TX	08	1987	01	1988			30	Masters Degree	Criminology & Corrections
Technical or Vocational Schools	Texas Department of Criminal Justice							40		Records Management Training
	Wyndham	11	2017	11	2017			28		Cognitive Intervention
	Texas Department of Criminal Justice	04	2017	04	2017			24		Human Resource Topics for Supervisors (HRTS)

AN EQUAL OPPORTUNITY EMPLOYER

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date Issued	Date Expires	Issued by/Location of Issuing Authority (State or other authority) (City & State)	License No.

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

**Basic Manager's training, First Level Manager's training, trained in Cultural Diversity; skilled in the area of written and spoken communication, able to communicate ideas and instructions clearly; experienced teacher/trainer; motivational speaker; experienced in preparing class agendas/curriculum and preparing reports, able to coordinate with other staff, departments, officials, agencies, organizations, and the public; skilled in problem solving, organization and prioritizing of duties; experienced in training and supervision of staff; knowledgeable of agency and department organizational structure; knowledgeable of agency policy and procedures as they relate to parole; experienced in the use of Database Software (Oracle, Access, etc), Personal Computers, Presentation Software (PowerPoint, etc), Spreadsheet Software (Lotus, Excel, etc), Word Processing Software (MS Word, etc)**

**Additional Computer Skills: COMPUTER PROFICIENCY IN MS OFFICE AND MS ACCESS.**

Approximately how many words per minute do you type? 60

Sign Language (If required for this position) Yes  No  Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No   
If yes, what language(s) do you speak? \_\_\_\_\_ How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No   
If yes, which language(s) \_\_\_\_\_

Have you ever been employed by the State of Texas? Yes  No  Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies: Texas Department of Criminal Justice-Institutional Division  
Texas Youth Commission

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18th birthday? [REDACTED]  
If yes, are you currently 25 years of age or younger? [REDACTED]

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? [REDACTED]

Dates of Service (From/To): [REDACTED]

Are you a surviving spouse of a veteran who has not remarried? [REDACTED] Are you a surviving orphan of a veteran? Y [REDACTED]


If yes, complete dates of service for veteran: \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

1. I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
2. I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
3. I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
4. I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
5. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED**

SIGN HERE:

X   
Signature - Applicant

  
Date

# EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** \_\_\_\_\_  
FLAKES
DELENA
KAY  
Last
First
Middle

Position Title: <b>District Parole Supervisor IV</b>					Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Department of Criminal Justice Parole Divisi</b>					<b>Keith Warren</b>		Part-Time <input type="checkbox"/>
Mailing Address: <b>1780 W. Commerce Parkway</b>					Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77705</b>					<b>Assistant Regional Director</b>		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 835-9981</b>					Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical	AC (409) 835-9981	
Mo.	Day	Yr.	Mo.	Day	Yr.		
02	01	2016					\$ 4197.00
					Non-Managerial		
					Supervisory/Managerial		<input checked="" type="checkbox"/>
					If supervisory, number of employees you supervised:		59

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**District Parole Supervisor over two main offices: Beaumont and Orange; includes 6 Counties—Jefferson, Orange, Hardin, Tyler, Jasper, Newton. Supervise 7 Parole Unit Supervisors and 1 Admin IV Clerk; 45 Parole Officers; 6 Clerks. Duties include: Performs advanced parole administration and supervision of assignments; conducting case analyses; and supervising the work of others. Coordinating case assignments; conducting case analyses; and supervising the work of others. Compiling extensive reports on a daily, weekly, bi-monthly, monthly, bi-annual and annual basis. These reports often call for all-embracing research. Works under limited supervision with considerable latitude for the use of initiative and independent judgment.**  
**II. ESSENTIAL FUNCTIONS**  
**A. Plans, schedules, and supervises parole administration activities, ensuring compliance with agency policies, procedures, standards, and objectives; coordinates parole supervision activities with other units, departments, and other entities; develops and implements policies and procedures; and prepares reports and other related documents.**  
**B. Reviews workload statistics, caseload assignments, and case reports; directs parole officers in developing new sources of information and in improving casework techniques; coordinates and conducts parole investigations of highly confidential matters; and directs actions to be taken on specific cases.**  
**C. Supervises activities to monitor offender compliance with the conditions of supervision to include alcohol and drug testing.**  
**D. Performs criminal information searches and retrieval using Texas Department of Public Safety criminal history system access.**  
**E. Supervises the work of others; and provides training and technical guidance to programs**

**Specific reason for leaving:** Currently employed in the same capacity

Position Title: <b>Author/Publisher / Producer</b>							Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer: <b>R.A.G. Publishing &amp; Productions</b>							Self		Part-Time <input checked="" type="checkbox"/>
Mailing Address: [REDACTED]							Title		Summer <input type="checkbox"/>
City & State/ZIP: [REDACTED]							CEO		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC [REDACTED]							Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary	Technical <input type="checkbox"/>	AC [REDACTED]	5
Mo.	Day	Yr.	Mo.	Day	Yr.				
06	05	1997				\$ 100.00	Supervisory/Managerial <input type="checkbox"/>		
Summary of experience including special training/skills/qualifications you have used in the performance of this job:									
<p>Manager, Movie Director, Wrote/produced, filmed, edited my own full-lengthed movie production; Editor, Web designer, Web administrator, Writer, Lecturer, Motivational Speaker, Data restoration, administrative/office duties. Event planner (including conventions), build and manage web sites, compile business plans for other persons starting their own business, design logos, business cards, stationary, calendars, planners, and other business identifiers for entrepreneurs. Engage in public, motivational and inspirational speaking events, workshops for women and young adults, participate in music workshops. Design tee shirts and other apparel, and publishing/producing other works of Christian art; i.e. book writing, gospel music, theatrical productions, movie scripts, produce CDs and DVD's, Self-published author, operate publishing company to include formatting and editing manuscripts, designing covers, design promotional materials.</p>									
Specific reason for leaving: Part time business									
Position Title: <b>Administrative Assistant</b>							Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer: <b>Mt. Sinai Missionary Baptist Church</b>							Randy G. Vaughn		Part-Time <input checked="" type="checkbox"/>
Mailing Address: <b>501 W. Thomas Blvd</b>							Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Port Arthur, TX 77640</b>							Pastor		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (409) 982-6464							Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary	Technical <input type="checkbox"/>	AC (409) 982-6464	5
Mo.	Day	Yr.	Mo.	Day	Yr.				
01	01	2010	01	31	2017	\$ 200.00	Supervisory/Managerial <input type="checkbox"/>		
Summary of experience including special training/skills/qualifications you have used in the performance of this job:									
<p>Provide office services by implementing administrative systems, procedures, and policies, and monitoring administrative projects; compile reports, Administrative Writing and editing Skills, Microsoft Office, Excel, Publisher Skills, Managing Processes, Organization, gathered information for S.W.O.T Analysis, Analyzing Information, Professionalism, Problem Solving, Supply Management, Inventory Control, Verbal and written Communications, web manager, grant writing, record keeping, banking and reconciliation. Constant contact with the public, design advertising and promotional information, preparation of information and other news materials released to congregation and reports; duties also involve writing, scripting, editing, and other forms of communication for public relations and advertising purposes.</p>									
Specific reason for leaving: Job Ended									

Position Title: <b>Program Supervisor V</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>TDCJ Beto Unit SOTP</b>						Geraldyn Engman		Part-Time <input type="checkbox"/>
Mailing Address: <b>1391 Fm 3328</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Palestine, TX 75880</b>						Manager IV		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (903) 928-2217</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical	AC (903) 928-2217		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
11	25	2013	02	01	2016	\$ 4050.16	Supervisory/Managerial <input checked="" type="checkbox"/>	10
If supervisory, number of employees you supervised:								

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Performs highly complex administrative and supervisory work. Work involves establishing program goals and objectives; developing program guidelines, policies, procedures, rules, and regulations; developing schedules, priorities, and standards for achieving program goals; evaluating program activities; coordinating program activities; and planning, assigning, and supervising the work of others. Works under limited supervision with moderate latitude for the use of initiative and independent judgment.**

**Oversees the activities of the Sex Offender Rehabilitation program and staff at the unit level; plans, implements, coordinates, monitors, and evaluates the program implementation operations and activities; develops and implements program guidelines, policies, procedures, rules, and regulations; and monitors compliance with program policies and procedures and applicable codes, laws, rules, and standards.**

**Establishes program goals and objectives; develops and approves schedules, priorities, and standards for achieving project goals; develops and implements techniques for evaluating program project activities; and oversees program evaluation activities.**

**Provides technical guidance and provides liaison with agency departments, units, and other agencies and organizations. Plans, assigns and supervises the work of others.**

**Teach classes in the Beto Unit Training Academy about the Rehabilitative Programs Division. Teach SOTP classes to program offenders. Train and teach new staff.**

**Specific reason for leaving: Accepted position as District Parole Supervisor IV**

Position Title: <b>Teacher/Instructor</b>						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer: <b>Triumph Bible Institute</b>						Dr. Jim Williams, Jr.		Part-Time <input type="checkbox"/>
Mailing Address: <b>1016 S. 36th Street</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Nederland, TX 77627</b>						Dean of Students		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 727-2470</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical	AC (409) 727-2470		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
02	01	1998	08	01	2011	\$ 200.00	Supervisory/Managerial <input type="checkbox"/>	5
If supervisory, number of employees you supervised:								

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Developed curriculum for classes taught, reviewed material to be presented, developed handouts, presented lectures, issued test, calculated grades. Classes taught were college level courses.**

**Specific reason for leaving: Staff was reduced; then school closed**

Position Title: <b>Program Specialist II / Director of Security</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Youth Commission-AI Price Facility</b>						Bruce Bishop		Part-Time <input type="checkbox"/>
Mailing Address: <b>3890 Fm 3514</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77705</b>						Superintendent		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 749-6105</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/ Final Salary		AC (409) 749-6105		
Mo.	Day	Yr.	Mo.	Day	Yr.	If supervisory, number of employees you supervised:		
01	07	2008	07	10	2009	\$ 3259.00	45	
						Technical <input type="checkbox"/>		
						Non-Managerial <input type="checkbox"/>		
						Supervisory/Managerial <input checked="" type="checkbox"/>		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Responsible for performing complex correctional supervisory and professional work required for the management of the Segregation Unit. Work involves assisting in the establishment of program goals and objectives; assisting in the development of program guidelines, procedures, policies, rules and regulations, and training staff. Gathered information for the purposes of reports and analysis. Responsible for the development of schedules, priorities and standards to achieve program goals and assisting in the evaluation of the program activities. Supervise correctional, professional, technical and clerical staff. Supervise and act as a liaison between various departments. Train, lead and supervise the Special Tactics and Response Team (S.T.A.R Team) and Gang Intelligence unit. Work under general supervision with considerable latitude for the use of initiative and independent judgment. Other duties/responsibilities include but are not limited to: ADSO-Administrative Duty Safety Officer; ADO-Administrative Duty Officer; Responsible for the supervision of the following supervisors: AM and PM On Duty Supervisors, Educational (security) Supervisor, Late Night Campus Supervisors (2), Security Supervisors (an additional JCO VI-second line supervisors; 6 JCO V's-first line supervisors)-Dorm Supervisor beginning 2/1/09 also includes training all staff, direct supervision of youth, caseworkers, JCO staff and dorm activities.

Specific reason for leaving: POSITION ELIMINATED DUE TO AGENCY R.I.F.-Facility CLOSE

Position Title: <b>Chief of Classification</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Department of Criminal Justice</b>						Pamela Williams		Part-Time <input type="checkbox"/>
Mailing Address: <b>3295 Fm 3514</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77705</b>								Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 727-8400</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/ Final Salary		AC (409) 727-8400		
Mo.	Day	Yr.	Mo.	Day	Yr.	If supervisory, number of employees you supervised:		
04	03	2003	01	06	2008	\$ 2626.00	10	
						Technical <input type="checkbox"/>		
						Non-Managerial <input type="checkbox"/>		
						Supervisory/Managerial <input checked="" type="checkbox"/>		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Perform complex case-management work; provide training and consultation to staff; assign and supervise the work load; assist with program monitoring and evaluation; participate in quality assurance and review processes for case-management responsibilities; serves as a point of contact for inquiries concerning offender status; coordinate unit classification committee meetings to include serving as chairperson; identify problem areas and provide solutions; maintain communication with management regarding service issues; oversee the development and maintenance of committee documentation to include offender unit files, committee dockets, offender travel cards and automated records; complete statistical, weekly and monthly reports; train and supervise employees; review offender records to include housing and work assignments, judgments, law enforcement documents and inquires, affidavits; oversee unit orientation for newly assigned offenders; over see the implementation of new/revised policies and procedures regarding the classification program, act as a family liaison during weekend visitation; establish and implement office policy; Extortion team memberresearching and gathering all background and current institutional information on all offenders in an incident; supervise three departments-count room, records office and classification.

Specific reason for leaving: Accepted position with TYC as Director of Security



Position Title: <b>Teacher/ Instructor</b>						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer: <b>Mt. Sinai Bible Institute</b>						Tammi Jacko		Part-Time <input type="checkbox"/>
Mailing Address: <b>501 W. Thomas Blvd.</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Port Arthur, TX 77640</b>						Dean of Education		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 982-6464</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary		Technical <input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial <input checked="" type="checkbox"/>	3
09	01	2004	01	01	2006		Supervisory/Managerial <input type="checkbox"/>	
						AC (409) 982-6464		
						If supervisory, number of employees you supervised:		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Reviewed class materials, Developed agenda for classes taught, reviewed material to be presented, developed handouts, presented lectures, issued test, calculated grades. Classes taught were college level courses.**

**Specific reason for leaving: Job Ended**

Position Title: <b>Intake Coordinator</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>TDCJ-Gist State Jail</b>						Phillip Ryan		Part-Time <input type="checkbox"/>
Mailing Address: <b>3295 Fm 3514</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77705</b>						Chief Processing Officer		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 727-8400</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary		Technical <input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial <input type="checkbox"/>	9
06	01	2002	04	03	2003	\$ 2556.00	Supervisory/Managerial <input checked="" type="checkbox"/>	
						AC (409) 727-8400		
						If supervisory, number of employees you supervised:		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Supervise the Non-Security Intake Staff in daily operations. Intake duties include but not limited to: receiving incoming confines from 12 different counties; reviewing judgments to ensure they meet the criteria to be confined within a State Jail facility; ensure that each confine received on the facility is properly identified; identification process includes fingerprinting, collecting demographic information, emergency contact information, photographing the confine; body mapping to list identifying tattoos, marks and scars; interviewing confines; supervise the interviewers who also gather information regarding criminal history; prepare consolidated reports forms for the unit sociologist, issue new TDCJ ID numbers; provide information to the count room staff; as the supervisors schedule employees request for time off, complete monthly and annual evaluations of staff; conduct staff meetings, trained staff, act as a liaison between the unit and county law enforcement agencies and courts; complete monthly reports.**

**Specific reason for leaving: Lateral Promotion**

Position Title: <b>Case Manager</b>							Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Dispute Resolution Center</b>							Cindy Bloodsworth		Part-Time <input type="checkbox"/>
Mailing Address: <b>215 Franklin Suite 131a</b>							Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77701</b>							Executive Director		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (409) 835-8747</b>							Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/		AC (409) 835-8747	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Technical <input type="checkbox"/>		
09	05	2001	05	31	2002	\$ 1886.00	Non-Managerial <input checked="" type="checkbox"/>		
							Supervisory/Managerial <input type="checkbox"/>		If supervisory, number of employees you supervised:

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**Intake coordinator for clients requesting mediation. Handled phone calls, conducted preliminary investigative interviews, compiled reports, maintained active case load, coordinated volunteer mediators, scheduled mediation sessions, liaison between attorneys, clients, and mediation staff, secretarial duties included: typing, filing, report writing, multiple mailings, record keeping, and operating office machinery.**

**Specific reason for leaving: Accepted position with the TDCJ**

Position Title: <b>Sociologist</b>							Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Correctional Institutions Division/ Gist Uni</b>							Phillip Ryan		Part-Time <input type="checkbox"/>
Mailing Address: <b>Po Box 38</b>							Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Beaumont, TX 77344</b>							Chief Processing Officer		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936) 295-6231</b>							Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/		AC (936) 295-6231	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Technical <input checked="" type="checkbox"/>		
11	01	1991	06	01	1997	\$ 2236.00	Non-Managerial <input type="checkbox"/>		
							Supervisory/Managerial <input type="checkbox"/>		If supervisory, number of employees you supervised:

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**Reviewed court documents and inmate records for accuracy, and made recommendations on corrections and made referrals/recommendations for corrective actions; interviewed newly received inmates in order to gather sociological data; summarized and dictated information for typing and report purposes; the information was recorded on the inmate's committee card, admission summary, case history notations and additional information; identified inmates suspected of gang affiliation, those who have a history of assault, and those in need of protection, then forwarded the necessary information to security personnel for corrective action; compiled information for the State Classification Committee which directly related to the classification and assignment of offenders; other duties as assigned included assisting in the areas of the State Ready Department, updating Monthly Absence Computation (MAC) Credits for the Bureau of Classification, preparing and scheduling records for sociological interviews; assisted in formulating a system to help make the processing of inmates (on Holiday Transfer Facility) more efficient, gathered information for report purposes; this position required travel to intake facilities throughout the State of Texas.**

**Specific reason for leaving: To continue my education.**

Position Title: <b>Case Manager</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Correctional Institutions Division/ Gist Uni</b>						Todd Foxworth		Part-Time <input type="checkbox"/>
Mailing Address: <b>264 Fm 3478</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville, TX 77320</b>						Chief of Classification		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (939) 437-6231</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical	AC (939) 437-6231		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
12	01	1990	10	31	1991	\$ 1961.00	Supervisory/Managerial	If supervisory, number of employees you supervised:

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

On a one-on-one basis, interviewed offenders, summarized and recorded pertinent information into inmate files; position required that I use the computer terminal and telex machine to retrieve and record information on a daily basis; prepared Unit Classification Committee dockets in order to make the committee aware of and offender's status; conducted investigations into offender request for protection and other problems, then prepared teletypes and reports which were used to inform SCC members of offenders who were experiencing problems; compiled, recorded and was responsible for information that directly related to the classification and assignment (work and housing) of offenders; scheduled employee speakers and offender participants for Orientation; spoke publicly to introduce the orientation program and the speakers; managed a caseload of approximately 260 offenders; worked on two different facilities while in this capacity; monitored visitation to ensure compliance with the classification plan.

Specific reason for leaving: **Promoted to Sociologist**

Position Title: <b>Counsel Substitute II</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Correctional Institutions Division</b>						J. V. Young		Part-Time <input type="checkbox"/>
Mailing Address: <b>Fm3478</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville, TX 77343</b>						Counsel Substitute Prog. Amin.		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936) 437-6530</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date		Leaving Date		Current/	Technical	AC (936) 437-6530		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
08	01	1988	11	30	1990	\$ 1961.00	Supervisory/Managerial	If supervisory, number of employees you supervised:

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

In addition to duties as a Counsel Substitute I (Summarized below): worked without direct supervision to maintain effective control of the unit disciplinary caseload; supervised a six member staff; trained new Counsel Substitute I's in the duties of a Counsel Substitute; training of staff included but was not limited to investigative techniques, interviewing skills and report writing; prepared monthly statistical reports; completed monthly and annual evaluation of employees, made presentations to unit personnel regarding changes in Administrative Directives, Policies and procedures which directly related to the Disciplinary program on the Ellis I Unit; completed the First Level Managers Training course while working in this capacity; conducted training for Unit Supervisors regarding changes in the disciplinary process.

Specific reason for leaving: **Lateral Promotion to Casemanager**

Position Title: <b>Counsel Substitute I</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Texas Correctional Institutions Division</b>						J. V. Young		Part-Time <input type="checkbox"/>
Mailing Address: <b>Po Box 16</b>						Title		Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville, TX 75851</b>						<b>Counsel Substitute Prog. Admin</b>		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936) 437-6530</b>						Supervisor's Telephone No.:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			AC (936) 437-6530		
Mo.	Day	Yr.	Mo.	Day	Yr.	If supervisory, number of employees you supervised:		
10	01	1987	07	31	1988	\$ 1721.00		
						Technical <input type="checkbox"/>		
						Non-Managerial <input checked="" type="checkbox"/>		
						Supervisory/Managerial <input type="checkbox"/>		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Used independent judgement and initiative to scrutinize active disciplinary cases, set priorities, developed and implemented and investigative plans, located pertinent information, interviewed witnesses, victims, and accused offenders, documented investigative finds; identified and examined evidence that was pertinent to disciplinary cases; acted as the offender's advocate during the disciplinary process, raising questions, presenting evidence and making recommendations, offered mitigating and closing statements on behalf of the offender being represented.

Specific reason for leaving: **Promoted to Counsel Substitute II**



# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

Date received \_\_\_\_\_

Time received \_\_\_\_\_

Received by \_\_\_\_\_

Job Applicant No. \_\_\_\_\_

**PRINT IN BLACK INK OR TYPE.** These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." Do not leave questions blank. Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Greene Charleton T AC [REDACTED]  
(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS [REDACTED] AC [REDACTED]  
(Street) (City) (State) (Zip) (County) (Work Phone, Optional)

E-MAIL ADDRESS NA

List any other names used if different from name on this application. NA

List exact title of position or type of work and location for which you wish to apply: <u>Deputy Director of Religious Services</u>	Job Posting Number <u>045360PM</u>	Closing Date <u>7-23-2018</u>
List the state agency with which you wish to apply: <u>Texas Department of Corrections</u>	Do you have any relatives working for this agency? If so, list names and relationships: <u>[REDACTED]</u>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? Now Are you at least 17 years of age? [REDACTED]

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? None

Are you willing to Travel? Yes  No  If yes, what percent of time? 70

Current Driver's License # (if required for position) [REDACTED] Commercial Driver's License [REDACTED]  
(State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") Huntsville Area

Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge? Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION** (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)  
High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: Waco High School- Waco TX

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	Northeastern State Univ	1	90	5	90			20		Criminology
	Tahlequah, Oklahoma									
	Navarro College	8	87	12	89			48		Criminology
Graduate Schools										
Technical or Vocational Schools										

*Q2*

**AN EQUAL OPPORTUNITY EMPLOYER**

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date issued	Date expires	Issued by/Location of issuing authority (State or other authority) (City & State)	License No.
NA				

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)  
 Trained in firearm use and safety, Xerox Copiers, Word Processors, 10 Key Punch, Apple II-E and Telex.

Approximately how many words per minute do you type? 20-25

Sign Language (If required for this position) Yes  No

Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No

If yes, what language(s) do you speak? NA

How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No

If yes, which language(s) NA

Have you ever been employed by the State of Texas? Yes  No

Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies:

NA

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18<sup>th</sup> birthday? [REDACTED]  
 If yes, are you currently 25 years of age or younger? [REDACTED]

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? [REDACTED] If yes, list type of discharge status \_\_\_\_\_

Dates of Service (From/To): [REDACTED]

Are you a surviving spouse of a veteran who has not remarried? Yes [REDACTED] Are you a surviving orphan of a veteran? Yes [REDACTED]

If yes, complete dates of service for veteran [REDACTED]

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

- I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
- I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED**

SIGN HERE:

*X C.T. Greene*

*2-17-18*

Signature - Applicant

Date

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Greene Charleton T  
Last First Middle

Position Title: <b>Sergeant Of Correctional Officers</b>						Immediate Supervisor Name: <b>Lt. William Tardy</b>		Full-Time <input checked="" type="checkbox"/>	
Employer: <b>TDCJ-ID Offender Transportation</b>								Part-Time <input type="checkbox"/>	
Mailing Address: <b>P.O. BOX 99</b>						Title: <b>Lt. Of Correctional Officers</b>		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Huntsville, TX 77340</b>						Supervisor's Telephone No.: <b>AC (936 ) 293-4158</b>		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: <b>AC (936 ) 293-4167</b>						Starting Date		Give average #	
Mo. Day Yr.			Leaving Date			Current/ Technical		of hours worked per	
						Final Salary		week if part-time:	
1 15 09						B-17		NA	
						Non-Managerial <input type="checkbox"/>			
						Supervisory/Managerial <input checked="" type="checkbox"/>		If supervisory, number of employees you supervised: <b>125</b>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

My assigned duties include the supervision of employees and offenders of the correctional agency. Under general supervision, I assisted in performing daily training in shift briefings and also serve as the assistant to the shift lieutenant. As a sergeant I have trained employees in areas of protecting themselves, familiarizing themselves with personnel directives, administrative directives, standard operating procedures, and rules and regulations pertaining to Tdcj-id policies and procedures. I have provided security in emergency situations such as " escapes. hurricanes evacuations, bus breakdowns, I've responded to emergency situations such as " calls for help"and the giving of first aid at an emergency site. I am responsible for ensuring that all offender transportation vehicles are properly loaded with offenders that are being assigned to different correctional facilities by state classification or for medical reassignment. I am also responsible for reading, reviewing and properly relaying information to employees in shift briefing. I am also

**Specific reason for leaving:** Currently employed in this capacity

Position Title:						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>	
Employer:								Part-Time <input type="checkbox"/>	
Mailing Address:						Title:		Summer <input type="checkbox"/>	
City & State/ZIP:						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: AC ( )						Starting Date		Give average #	
Mo. Day Yr.			Leaving Date			Current/ Technical		of hours worked per	
						Final Salary		week if part-time:	
						Non-Managerial <input type="checkbox"/>			
						Supervisory/Managerial <input type="checkbox"/>		If supervisory, number of employees you supervised:	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

responsible for the making of daily shift rosters were employees will know where they are assigned to work, I am responsible for the keeping of all employees time. As a supervisor, my position require that I am familiar with policies, procedures, rules and regulations. I have also supervised the preparation and maintenance of records.

**Specific reason for leaving:**

Name: Greene Charleton T  
Last First Middle

Position Title: Pastor						Immediate Supervisor Name: NA		Full-Time <input checked="" type="checkbox"/>
Employer: Lake View Missionary Baptist Church						Title: NA		Part-Time <input type="checkbox"/>
Mailing Address: 416 North Short St						Supervisor's Telephone No.: AC (936 ) 348-9288		Summer <input type="checkbox"/>
City & State/ZIP: Madisonville, Tx 77864						If supervisory, number of employees you supervised: 15		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 348-9288								Give average # of hours worked per week if part-time: 30
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
03	01	06				2200.00	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

As the Sr. Pastor with 13 years experience of increasing responsibility in congregational leadership. Committed to shepherding individuals to Christ, engaging the community in missionary work and community outreach, and devising strategies to sustain long-term operations goals. Proven success in advancing church goals and increasing community engagement in congregation.

Also as Pastor of Lake View Baptist Church my duties include the management of all church auxiliaries, such as New Member Orientation, the Lenora Mitchell Byrd Scholarship fund, finance committee, food committee, mission committee, prayer ministry, sick ministry, brotherhood ministry, van ministry, outreach ministry, youth ministry, choir ministry, school ministry. All presidents and vice presidents of all these auxiliaries report directly to the deacon staff with needs, issues, and ideas for greater success. The Lake View Missionary Baptist Church have 10 deacons on staff that report directly to myself with any issues or concerns that have been brought to their attention from presidents or vice presidents from any of the auxiliaries or ministries they are responsible for overseeing.

**Specific reason for leaving:** Currently Employed in this Capacity

Position Title: Correctional Officer						Immediate Supervisor Name: Norman Smith		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ-ID Offender Transportation						Title: Lt. of Correctional Officers		Part-Time <input type="checkbox"/>
Mailing Address: P.O.BOX 99						Supervisor's Telephone No.: AC (936 ) 293-4158		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville TX						If supervisory, number of employees you supervised:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 293-4167								Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	<input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
6	1	98				COIV	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

My assigned duties include transporting offenders to and from tdcj-id medical facilities, county jails and courts. I have taken part in emergency evacuations due to natural disasters, such as tornado warnings, hurricane warnings and etc.

**Specific reason for leaving:** Promoted to Sergeant



Name: Greene Charleton T  
Last First Middle

Position Title: Correctional Officer						Immediate Supervisor Name: Lt. Fuson		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ-ID Goree Unit								Part-Time <input type="checkbox"/>
Mailing Address: P.O.BOX 98						Title: Lt of Correctional Officers		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville Tx						Supervisor's Telephone No.: AC (936 ) 295-6331		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 295-6331								Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
6	1	97	5	31	98	COIII	Supervisory/Managerial	<input type="checkbox"/>
						If supervisory, number of employees you supervised:		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

My assigned duties included the supervision of general population, transient, and incoming offenders. I have assisted in the offender count process, key control, emergency situations, visitation and other routine duties regarding security of tdcj-id offenders. I have secured dining facilities to ensure sanitation and proper distribution. I have participated in intensive armed searches during offender escapes. During forced cell moves, I've acted as camera operator and also security to ensure policies regarding forced cell moves were strictly adhered to. I have traveled out of state to retrieve fugitives. I have conducted one on one interviews with offenders and officers for investigative purposes. I have counseled offenders regarding disciplinary and personal problems. I have participated in offender cell block and special unit searches, which resulted in the confiscation of nuisance and dangerous contraband, such as homemade weapons and illicit drugs. I have gathered information for report writing purposes. I have performed maintenance inspections and supervised ssi offenders in my immediate area. My position require that I'm familiar with the employee handbook, administrative directives, policies, procedures, rules, and regulations that govern the security of offenders.

Specific reason for leaving: Transferred to Offender Transportation

Position Title: Sergeant of Correctional Officers						Immediate Supervisor Name: Lt. Fields		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ-ID Pam Lynchner State Jail								Part-Time <input type="checkbox"/>
Mailing Address: 2350 Atascosita Rd						Title: Lt of Correctional Officers		Summer <input type="checkbox"/>
City & State/ZIP: Humble TX						Supervisor's Telephone No.: AC (281 ) 454-5036		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (281 ) 454-5036								Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
7	1	95	5	31	97	GP 13	Supervisory/Managerial	<input checked="" type="checkbox"/>
						If supervisory, number of employees you supervised: 95		

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

My assigned duties include the supervision of employees and offenders. Under general supervision, I assisted in performing in-service training to subordinate personnel and did serve as the assistant to the shift supervisor. As a sergeant I have trained employees in areas of protecting themselves, familiarizing themselves with personnel directives and rules and regulations pertaining to tdcj-id policies and procedures. I have also sat on state classification committee and have supervised employees in search of contraband. I have provided security in emergency situations. I am responsible for the feeding of offenders, counting, making of the shift roster, and keeping of employee time. I've responded to emergency situations, such as "calls for help" and have given first aid at an emergency site. I am also responsible for reading and reviewing and properly relaying information to employees in shift briefing. As a supervisor, my position require that I'm familiar with the policies, procedures, and regulations of the agency. I have also supervised the preparation and maintenance of records, forms and reports.

Specific reason for leaving: Voluntary Demotion [REDACTED]

Name: Greene Charleton T  
 Last First Middle

Position Title: Correctional Officer						Immediate Supervisor Name: Capt. Wheat		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ-ID Byrd Unit								Part-Time <input type="checkbox"/>
Mailing Address: P.O. BOX 99						Title: Captain		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville Tx						Supervisor's Telephone No.: AC (936 ) 295-5768		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 295-5768								Give average #
Starting Date			Leaving Date			Current/	Technical	of hours worked per week if part-time:
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
1	3	94	6	1	95	11.60	Supervisory/Managerial <input checked="" type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

SAME AS PREVIOUS FRAME OF CORRECTIONAL OFFICER

Specific reason for leaving: Promoted to Sergeant

Position Title: CORRECTIONAL OFFICER						Immediate Supervisor Name: Capt Ellis		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ-ID ELLIS UNIT								Part-Time <input type="checkbox"/>
Mailing Address: P.O. BOX 100						Title: Capt		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville Tx						Supervisor's Telephone No.: AC (936 ) 295-5756		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 295-5756								Give average #
Starting Date			Leaving Date			Current/	Technical	of hours worked per week if part-time:
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
8	16	91	12	31	93	11.60	Supervisory/Managerial <input checked="" type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

SAME AS PREVIOUS FRAME OF CORRECTIONAL OFFICER

Specific reason for leaving: Transferred to the Byrd Unit

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Greene Charleton T  
Last First Middle

Position Title: Assistant Pastor						Immediate Supervisor Name: Pastor Michael Davis S		Full-Time <input checked="" type="checkbox"/>
Employer: Greater Zion Missionary Baptist Church								Part-Time <input type="checkbox"/>
Mailing Address: 426 Hwy 190 East						Title: Senior Pastor		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville Tx 77340						Supervisor's Telephone No.: AC (936 ) 295-3016		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 295-3016								Give average #
Starting Date			Leaving Date			Current/	Technical	of hours worked per week if part-time:
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial <input checked="" type="checkbox"/>	
05	01	1991	02	01	06	1000.00	Supervisory/Managerial <input type="checkbox"/>	15

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

As the Assistant Pastor my duties included visiting the sick and shut in, teaching Bible study and Brotherhood class and also teaching the men's Sunday school class. I was also responsible for planning trips and activities for the youth department, I also assisted the Pastor in the setting of the church calender and activities for the year such as revivals, feeding the homeless and the sick and shut in. I also assisted with world outreach ministries and Prison ministries and any other duties assigned to me from the Pastor.

**Specific reason for leaving:** To Be the Senior Pastor of the Lake View Church

Position Title:						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer:								Part-Time <input type="checkbox"/>
Mailing Address:						Title:		Summer <input type="checkbox"/>
City & State/ZIP:						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )								Give average #
Starting Date			Leaving Date			Current/	Technical	of hours worked per week if part-time:
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial <input type="checkbox"/>	
							Supervisory/Managerial <input type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Specific reason for leaving:**



# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only  
 RECEIVED JUL 17 2018  
 Date received \_\_\_\_\_  
 Time received 8:58 AM  
 Received by AM

Job Applicant No. \_\_\_\_\_

**PRINT IN BLACK INK OR TYPE.** These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank.** Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Jones Timothy Clyde AC [REDACTED]  
 (Last) (First) (Middle) (Daytime Phone)  
 MAILING ADDRESS [REDACTED] AC [REDACTED]  
 (Street) (City) (State) (Zip) (Country) (Work Phone, Optional)  
 E-MAIL ADDRESS [REDACTED]

List any other names used if different from name on this application. \_\_\_\_\_

List exact title of position or type of work and location for which you wish to apply: <u>Deputy Director of Religious Services</u>	Job Posting Number <u>045360PM</u>	Closing Date <u>07-23-2018</u>
List the state agency with which you wish to apply: <u>TDCJ/RPD</u>	Do you have any relatives working for this agency? If so, list names and relationships: <u>[REDACTED]</u>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? ASAP Are you at least 17 years of age? [REDACTED]

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? none

Are you willing to Travel? Yes  No  If yes, what percent of time? any

Current Driver's License # (if required for position) [REDACTED] Commercial Driver's License [REDACTED]  
 (State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") Huntsville

Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge? Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION** (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)  
 High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: Mabank HS, Mabank, Texas

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	Southwestern A/G Univ.	6	1988	5	1994			48		Pastoral
	Comm. College USAF	6	1980	3	1988			38		General
	Global University	7	2018					Evaluating		Pastoral
Graduate Schools										
Technical or Vocational Schools										

*Handwritten initials*

**AN EQUAL OPPORTUNITY EMPLOYER**

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date issued	Date expires	Issued by/Location of issuing authority (State or other authority) (City & State)	License No.
Certification of Ordination	1993	renew yr.	General Council A/G, Springfield, MO	2268282

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

Microsoft Office, Excell, Powerpoint

Correctional Management Institute Training - Leadership for Corrections Professionals

Approximately how many words per minute do you type? 45-50

Sign Language (If required for this position) Yes  No

Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No

If yes, what language(s) do you speak? \_\_\_\_\_

How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No

If yes, which language(s) \_\_\_\_\_

Have you ever been employed by the State of Texas? Yes  No

Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies:

TxDot; TDCJ/Corrections; TDCJ/Chaplaincy

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18<sup>th</sup> birthday? Yes  No   
 If yes, are you currently 25 years of age or younger?  No

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? Yes  No  If yes, list type of discharge status \_\_\_\_\_

Dates of Service (From/To): \_\_\_\_\_

Are you a surviving spouse of a veteran who has not remarried?  No  Are you a surviving orphan of a veteran?  No

If yes, complete dates of service for veteran \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

- I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
- I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED** SIGN HERE:



Signature - Applicant

7/16/18

Date

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. **Include ALL employment. Begin with your current or last position and work back to your first.** Employment history should include **each position held**, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:**                      Jones    Timothy    Clyde  
Last    First    Middle

Position Title: Chaplain III						Immediate Supervisor Name: Michael Rutledge		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ								Part-Time <input type="checkbox"/>
Mailing Address: P.O. Box 99 Suite 410						Title: Manager IV		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville, TX 77340						Supervisor's Telephone No.: AC (936 ) 967-8082		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 437-1608								Give average #
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
11	01	2017				4100.00	Supervisory/Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised: 100
								of hours worked per week if part-time: 40 +

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Oversees, plans, and coordinates the faith-based dorms program within the correctional institutions; assists in developing faith-based dorm spiritual curriculums; oversees the Chaplaincy Department execution process; and prepares related correspondence and reports. Participates in outreach activities; communicates the agency religious program overview to local clergy and volunteers; and conveys the emotional and spiritual dimensions of the problems which confront offenders. Provides program information to community, religious, and civic groups, local clergy, and program volunteers to broaden the understanding of the agency's religious programs and the emotional and spiritual needs of offenders; and provides information to agency staff concerning offender religious beliefs and practices.

**Specific reason for leaving:**

Position Title: Chaplain II						Immediate Supervisor Name: James Jones		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ								Part-Time <input type="checkbox"/>
Mailing Address: 817 12th St.						Title: Warden		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville, TX 77348						Supervisor's Telephone No.: AC (936 ) 437-1950		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 437-1608								Give average #
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised: 100 Volunteers
02	01	2017	11	01	2017	3800.00	Supervisory/Managerial <input type="checkbox"/>	of hours worked per week if part-time: 40-50

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Perform ministerial clergy work. Provide pastoral care and counseling to offenders and offender families along with staff and training. Plan and conduct religious services and education classes. Plan, schedule and conduct religious worship services and educational services. Visit with offenders on Death Row and Administration Segregation. along with those in hospital.

Work with unit staff and administration to provide understanding of programs in chaplaincy.

Coordinate approximately 100 volunteers, recruit, train and scheduled for programs on unit.

Prepare program correspondence and reports needed for chaplaincy files.

**Specific reason for leaving:** Promotion to Religious Support Services

**Name:** Jones Timothy Clyde  
 Last First Middle

Position Title: Chaplain II						Immediate Supervisor Name: Todd Harris		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ								Part-Time <input type="checkbox"/>
Mailing Address: 3872 FM 350 S.						Title: Warden		Summer <input type="checkbox"/>
City & State/ZIP: Livingston, TX 77351						Supervisor's Telephone No.: AC (936 ) 967-8082		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 967-8082								Give average # of hours worked per week if part-time: 40-50
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
02	01	2013	02	01	2017	3000.00	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Perform ministerial clergy work. Provide pastoral care and counseling to offenders and offender families along with staff and training. Plan and conduct religious services and education classes. Plan, schedule and conduct religious worship services and educational services. Visit with offenders on Death Row and Administration Segregation. along with those in hospital.

Work with unit staff and administration to provide understanding of programs in chaplaincy.

Coordinate approximately 100 volunteers, recruit, train and scheduled for programs on unit.

Prepare program correspondence and reports needed for chaplaincy files.

**Specific reason for leaving:** Transferred to the Huntsville Unit

Position Title: CO III						Immediate Supervisor Name: Billy Hirsch		Full-Time <input checked="" type="checkbox"/>
Employer: TDCJ Wynne Unit								Part-Time <input type="checkbox"/>
Mailing Address: 810 FM 2821						Title: Warden		Summer <input type="checkbox"/>
City & State/ZIP: Huntsville, TX 77349						Supervisor's Telephone No.: AC (936 ) 295-9126		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (936 ) 295-9126								Give average # of hours worked per week if part-time: 40
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
07	12	2012	01	31	2013	3000.00	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Duties included but not limited to: overseeing the safety and control of offenders in work area, Maintaining a accurate count of offenders and monitoring work area for safety and security. Also, supervised in the Food Service area making sure all meals were ready and prepared for population, as well as maintain inventory accuracy.

**Specific reason for leaving:** To take Chaplain Position

# EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:**                      Jones    Timothy    Clyde  
Last    First    Middle

Position Title: Chaplain						Immediate Supervisor Name: Virgil Jordan		Full-Time <input checked="" type="checkbox"/>
Employer: GEO (TDCJ Monitored)						Title: Warden		Part-Time <input type="checkbox"/>
Mailing Address: P.O. Box 1678						Supervisor's Telephone No.: AC (281 ) 592-9559		Summer <input type="checkbox"/>
City & State/ZIP: Cleveland, TX 77328						If supervisory, number of employees you supervised: 25 volunteers		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (281 ) 592-9559								Give average # of hours worked per week if part-time: 40 +
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
01	31	2012	07	10	2012	2000.00	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Perform ministerial clergy work. Provide pastoral care and counseling to offenders and offender families along with staff and training. Plan and conduct religious services and education classes. Plan, schedule and conduct religious worship services and educational services and visit with offenders on pods.

Work with unit staff and administration to provide understanding of programs in chaplaincy.

Coordinate approximately 40 volunteers, recruit, train and scheduled for programs on unit.

Prepare program correspondence and reports needed for chaplaincy files.

**Specific reason for leaving:** Hired by TDCJ

Position Title: Senior Pastor						Immediate Supervisor Name: Church Board		Full-Time <input checked="" type="checkbox"/>
Employer: Chalk Hill Assembly of God						Title:		Part-Time <input type="checkbox"/>
Mailing Address: 14144 CR 2164 N						Supervisor's Telephone No.: AC (903 ) 643-3579		Summer <input type="checkbox"/>
City & State/ZIP: Henderson, TX 75652						If supervisory, number of employees you supervised: 4		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (903 ) 643-3579								Give average # of hours worked per week if part-time: 40+
Starting Date			Leaving Date			Current/	Technical	<input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
01	30	2010	01	31	2012	3,600.00	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

\*Plan weekly worship services and preach scripturally-based sermons. \*Provide family, marriage, juvenile and grief counseling. \*Served as President of local Ministerial Alliance. \*Provide spiritual leadership, outreach leadership and inspiration for the church family. \*Provide leadership in planning for the future activities. \*Lead in administration of the sacraments. \*Conduct weddings, funerals, baptisms. \*Guide and support church policies. \*Provide leadership for staff and lay leaders. \* Prepare the agenda and moderate meetings. \*Be involved in community affairs such as civic clubs, attendance at civic and cultural events or other appropriate avenues.

**Specific reason for leaving:** Resigned to be Chaplain



**Name:** Jones Timothy Clyde  
 Last First Middle

Position Title: Senior Pastor							Immediate Supervisor Name: Church Board		Full-Time <input checked="" type="checkbox"/>
Employer: River of Life Worship Center							Title:		Part-Time <input type="checkbox"/>
Mailing Address: 595 W. Freeway							Supervisor's Telephone No.: AC (409 ) 769-2213		Summer <input type="checkbox"/>
City & State/ZIP: Vidor, TX 77662							If supervisory, number of employees you supervised: 2		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (409 ) 769-2213							Give average # of hours worked per week if part-time: 40 +		
Starting Date			Leaving Date			Current/	Technical		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>	
04	01	2002	01	15	2010	3000.00	Supervisory/Managerial	<input checked="" type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

\*Plan weekly worship services and preach scripturally-based sermons. \*Provide family, marriage, juvenile and grief counseling. \*Served four years as program administrator for Beaumont Section overseeing small dependent churches. \*Coordinate and ran food pantry for community to help those in financial need. \*Provide spiritual leadership, outreach leadership and inspiration for the church family. \*Provide leadership in planning for the future activities. \*Lead in administration of the sacraments. \*Conduct weddings, funerals, baptisms. \*Provide counseling. \*Guide and support church policies. \*Provide leadership for staff and lay leaders. \* Prepare the agenda and moderate meetings. \*Be involved in community affairs such as civic clubs, attendance at civic and cultural events or other appropriate avenues.

**Specific reason for leaving:** Assigned to new church

Position Title: Assistant/Administrative Pastor							Immediate Supervisor Name: Don Bell		Full-Time <input checked="" type="checkbox"/>
Employer: Lakeview Assembly of God							Title: Senior Pastor		Part-Time <input type="checkbox"/>
Mailing Address: 501 E. Cedar Creek Pkwy							Supervisor's Telephone No.: AC (903 ) 432-2682		Summer <input type="checkbox"/>
City & State/ZIP: Seven Points, TX 75143							If supervisory, number of employees you supervised: 2		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (903 ) 432-2682							Give average # of hours worked per week if part-time: 40 +		
Starting Date			Leaving Date			Current/	Technical	<input type="checkbox"/>	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>	
07	31	1999	04	01	2002	1800.00	Supervisory/Managerial	<input checked="" type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

\*Plan weekly worship services and overseen the Marriage Recovery program. \*Provide family, marriage, juvenile and grief counseling. \*Provide spiritual leadership, outreach leadership and inspiration for the church family. \*Provide leadership in planning for the future activities. \*Lead in administration of the sacraments. \*Conduct weddings, funerals, baptisms. \*Provide counseling. \*Guide and support church policies. \*Provide leadership for staff and lay leaders. \* Prepare the agenda and moderate meetings. \*Be involved in community affairs such as civic clubs, attendance at civic and cultural events or other appropriate avenues.

**Specific reason for leaving:** pastor a church

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:**                      Jones    Timothy    Clyde  
Last    First    Middle

Position Title: Senior Pastor						Immediate Supervisor Name: Church Board		Full-Time <input checked="" type="checkbox"/>
Employer: First Assembly of God						Title:		Part-Time <input type="checkbox"/>
Mailing Address: 350 S. Main						Supervisor's Telephone No.: AC (918 ) 676-3564		Summer <input type="checkbox"/>
City & State/ZIP: Fairland, OK 74343						If supervisory, number of employees you supervised: 3		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (918 ) 676-3564								Give average # of hours worked per week if part-time: 40 +
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
05	31	1995	06	01	1999	2800.00	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 \*Plan weekly worship services and preach scripturally-based sermons. \*Provide family, marriage, juvenile and grief counseling. \*Provide spiritual leadership, outreach leadership and inspiration for the church family. \*Provide leadership in planning for the future activities. \*Lead in administration of the sacraments. \*Conduct weddings, funerals, baptisms. \*Provide counseling. \*Guide and support church policies. \*Provide leadership for staff and lay leaders. \* Prepare the agenda and moderate meetings. \*Be involved in community affairs such as civic clubs, attendance at civic and cultural events or other appropriate avenues.

**Specific reason for leaving:** New pastorate

Position Title: Senior Pastor						Immediate Supervisor Name: Church Board		Full-Time <input checked="" type="checkbox"/>
Employer: Talco Assembly of God						Title:		Part-Time <input type="checkbox"/>
Mailing Address: Hwy 271 S.						Supervisor's Telephone No.: AC (903 ) 379-3851		Summer <input type="checkbox"/>
City & State/ZIP: Talco, TX 75487						If supervisory, number of employees you supervised: 1		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (903 ) 379-3851								Give average # of hours worked per week if part-time: 40 +
Starting Date			Leaving Date			Current/	Technical	<input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
01	15	1991	06	01	1995	2000.00	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 \*Plan weekly worship services and preach scripturally-based sermons. \*Provide family, marriage, juvenile and grief counseling. \*Provide spiritual leadership, outreach leadership and inspiration for the church family. \*Provide leadership in planning for the future activities. \*Lead in administration of the sacraments. \*Conduct weddings, funerals, baptisms. \*Provide counseling. \*Guide and support church policies. \*Provide leadership for staff and lay leaders. \* Prepare the agenda and moderate meetings. \*Be involved in community affairs such as civic clubs, attendance at civic and cultural events or other appropriate avenues.

**Specific reason for leaving:** Moved due to [REDACTED]

Name: Jones Timothy Clyde  
 Last First Middle

Position Title: Youth/Associate Pastor						Immediate Supervisor Name: Don Bell		Full-Time <input checked="" type="checkbox"/>
Employer: Lakeview Assembly of God								Part-Time <input type="checkbox"/>
Mailing Address: 501 E. Cedar Creek Pkwy						Title: Senior Pastor		Summer <input type="checkbox"/>
City & State/ZIP: Seven Points, TX 75143						Supervisor's Telephone No.: AC (903 ) 432-2682		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (903 ) 432-2682						If supervisory, number of employees you supervised: 3		Give average # of hours worked per week if part-time: 40 +
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
05	01	1988	01	01	1991	1600.00	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

\*Plan weekly youth worship services and preach scripturally-based sermons. \*Provide family, juvenile and grief counseling. \*Provide spiritual leadership, outreach leadership and inspiration for the youth ministry. \* Provide leadership in planning for the future activities. \*Assist in administration of the sacraments. \* Conduct weddings, funerals and baptisms. \* Provide counseling for youth and families. \*Guide and support Church policies. \*Provide leadership for youth sponsor leaders. \*Be involved in community ministry.

Specific reason for leaving: New Senior Pastorate

Position Title:						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer:								Part-Time <input type="checkbox"/>
Mailing Address:						Title:		Summer <input type="checkbox"/>
City & State/ZIP:						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
							Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Specific reason for leaving:

Name: Jones Timothy Clyde  
 Last First Middle

Position Title: Youth/Associate Pastor						Immediate Supervisor Name: Don Bell		Full-Time <input checked="" type="checkbox"/>
Employer: Lakeview Assembly of God								Part-Time <input type="checkbox"/>
Mailing Address: 501 E. Cedar Creek Pkwy						Title: Senior Pastor		Summer <input type="checkbox"/>
City & State/ZIP: Seven Points, TX 75143						Supervisor's Telephone No.: AC (903 ) 432-2682		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC (903 ) 432-2682								Give average # of hours worked per week if part-time: 40 +
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
05	01	1988	01	01	1991	1600.00	Supervisory/Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised: 3

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

\*Plan weekly youth worship services and preach scripturally-based sermons. \*Provide family, juvenile and grief counseling. \*Provide spiritual leadership, outreach leadership and inspiration for the youth ministry. \* Provide leadership in planning for the future activities. \*Assist in administration of the sacraments. \* Conduct weddings, funerals and baptisms. \* Provide counseling for youth and families. \*Guide and support Church policies. \*Provide leadership for youth sponsor leaders. \*Be involved in community ministry.

Specific reason for leaving: New Senior Pastorate

Position Title: [REDACTED]						Immediate Supervisor Name: [REDACTED]		Full-Time <input type="checkbox"/>
Employer: [REDACTED]								Part-Time <input type="checkbox"/>
Mailing Address: [REDACTED]						Title: [REDACTED]		Summer <input type="checkbox"/>
City & State/ZIP: [REDACTED]						Supervisor's Telephone No.: AC ( [REDACTED] ) [REDACTED]		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC [REDACTED]								Give average # of hours worked per week if part-time: 40
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Supervisory/Managerial <input type="checkbox"/>	If supervisory, number of employees you supervised: 1

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

[REDACTED]

[REDACTED]

[REDACTED]

Specific reason for leaving: [REDACTED]



# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

RECEIVED JUL 23 2018

Date received \_\_\_\_\_

Time received 11:03a

Received by PR

Job Applicant No. \_\_\_\_\_

PRINT IN BLACK INK OR TYPE. These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank.** Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Low Randall Kent [REDACTED]

(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

(Street) (City) (State) (Zip) (Country) (Work Phone, Optional)

E-MAIL ADDRESS [REDACTED]

List any other names used if different from name on this application. n/a

List exact title of position or type of work and location for which you wish to apply: <b>Deputy Director of Religious Services</b>	Job Posting Number <b>045360PM</b>	Closing Date <b>07/23/2018</b>
List the state agency with which you wish to apply: <b>TDCJ</b>	Do you have any relatives working for this agency? If so, list names and relationships: <u>[REDACTED]</u>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? Now Are you at least 17 years of age? [REDACTED]

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? None

Are you willing to Travel? Yes  No  If yes, what percent of time? Any

Current Driver's License # (if required for position) [REDACTED] Commercial Driver's License # [REDACTED]

(State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") Huntsville, Texas

Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge? Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION** (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)  
High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: Pearland High School, Texas

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	Houston Baptist University	08	1980	05	1985	05/17/1985		125	BS	Economics Christianity
Graduate Schools	Southwestern Bapt. Sem.	08	1985	12	1988	12/16/1988		95	MDiv	Theology
	Trinity Evang. Divinity Sch	03	1996	12	2002	12/20/2002		36	DMin	Theology
Technical or Vocational Schools										

AN EQUAL OPPORTUNITY EMPLOYER

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

Table with 5 columns: LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.), Date issued, Date expires, Issued by/Location of issuing authority (State or other authority) (City & State), License No. Row 1: Ecclesiastical Endorsement, 09/2017, N/A, SBC, NAMB, Alpharette, GA, N/A

Special Training/Skills/Qualifications: List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

Technical Research and Writing, Microsoft Word, Microsoft Excel, Microsoft Outlook,

Approximately how many words per minute do you type? 30

Sign Language (If required for this position) Yes [ ] No [X]

Are you a certified interpreter? Yes [ ] No [X]

Do you speak a language other than English? (If required for this position) Yes [ ] No [X]

If yes, what language(s) do you speak? \_\_\_\_\_

How fluently? Fair [ ] Good [ ] Excellent [ ]

Do you write in a language other than English? (If required for this position) Yes [ ] No [X]

If yes, which language(s) \_\_\_\_\_

Have you ever been employed by the State of Texas? Yes [X] No [ ]

Are you currently employed by the State of Texas? Yes [X] No [ ]

If you have been previously employed by the State of Texas, list the agency/agencies: \_\_\_\_\_

FORMER FOSTER YOUTH (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18th birthday? [REDACTED]

If yes, are you currently 25 years of age or younger? [REDACTED]

MILITARY SERVICE (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? [REDACTED] If yes, list type of discharge status \_\_\_\_\_

Dates of Service (From/To): \_\_\_\_\_

Are you a surviving spouse of a veteran who has not remarried? [REDACTED] Are you a surviving orphan of a veteran? [REDACTED]

If yes, complete dates of service for veteran \_\_\_\_\_

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED

- 1. I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
2. I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
3. I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
4. I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
5. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

THIS APPLICATION MUST BE SIGNED

SIGN HERE:

X [Signature: Randall Lowe]

7/21/18

Signature - Applicant

Date

# EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Low Randall Kent  
Last First Middle

Position Title: <b>Chaplain II</b>						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer: <b>TDCJ - Wynne Unit</b>						<b>Thomas Lyles</b>		Part-Time <input type="checkbox"/>
Mailing Address: <b>810 FM 2821</b>						Title: <b>Region I Chaplain</b>		Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville, Texas 77349</b>						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936)295-9126</b>						<b>AC (936) 577-7231</b>		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary	Technical <input type="checkbox"/>	
Mo.	Day	Yr.	Mo.	Day	Yr.	Non-Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised:	
<b>02</b>	<b>01</b>	<b>2013</b>				<b>\$46,800</b>	Supervisory/Managerial <input type="checkbox"/>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Program Administration  
 Knowledge and emplementation of TDCJ policy  
 Oversight of volunteers  
 Management of offenders  
 Teamwork with administration and other departments  
 Use of Microsoft Word, Excel and Outlook  
 Organizational skills  
 Problem solving in a complex environment  
 Teaching, training and counseling  
 Scheduling departmental activities  
 Contact with the public

**Specific reason for leaving:** N/A

Position Title: <b>Corrections Officer III</b>						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer: <b>TDCJ - Ellis Unit</b>						<b>Shift Lieutenant</b>		Part-Time <input checked="" type="checkbox"/>
Mailing Address: <b>1697 FM 980</b>						Title:		Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville, Texas 77343</b>						Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936)295-5756</b>						<b>AC (N/A)</b>		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/ Final Salary	Technical <input type="checkbox"/>	
Mo.	Day	Yr.	Mo.	Day	Yr.	Non-Managerial <input checked="" type="checkbox"/>	If supervisory, number of employees you supervised:	
<b>08</b>		<b>2012</b>	<b>01</b>		<b>2013</b>	<b>\$15,000</b>	Supervisory/Managerial <input type="checkbox"/>	<b>20</b>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Correctional officer duties as assigned.

**Specific reason for leaving:** Promotion

Name: Lowe

Randall

Kent

Last

First

Middle

Position Title: <b>Pastor</b>				Immediate Supervisor Name:		Full-Time	<input checked="" type="checkbox"/>
Employer: <b>Calvary Baptist Church</b>				<b>Richard King</b>		Part-Time	<input type="checkbox"/>
Mailing Address: <b>P.O. Box 788</b>				Title: <b>Deacon</b>		Summer	<input type="checkbox"/>
City & State/ZIP: <b>Trinity, Texas 75862</b>				Supervisor's Telephone No.:		Temp/Project	<input type="checkbox"/>
Employer's Telephone No.: <b>AC (936)594-3611</b>				<b>AC (936) 594-0596</b>		Give average # of hours worked per week if part-time:	
Starting Date		Leaving Date		Current/	Technical		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial
<b>01</b>		<b>2004</b>				<b>\$30,000</b>	Supervisory/Managerial <input checked="" type="checkbox"/>
				If supervisory, number of employees you supervised:		<b>6</b>	

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Program administration  
 Financial oversight  
 Pastoral duties  
 Oversight of volunteers and staff  
 Teaching, training and counseling  
 Scheduling activities  
 Contact with the public  
 Organizational skills  
 Problem solving

**Specific reason for leaving: N/A**

Position Title: <b>Census Taker</b>				Immediate Supervisor Name:		Full-Time	<input type="checkbox"/>
Employer: <b>U S Census Bureau</b>				<b>Unknown</b>		Part-Time	<input type="checkbox"/>
Mailing Address: <b>2777 N Stemmons Frwy, Ste 200</b>				Title:		Summer	<input type="checkbox"/>
City & State/ZIP: <b>Dallas, Texas 75207-2277</b>				Supervisor's Telephone No.:		Temp/Project	<input checked="" type="checkbox"/>
Employer's Telephone No.: AC ( )				<b>AC (N/A)</b>		Give average # of hours worked per week if part-time:	
Starting Date		Leaving Date		Current/	Technical		
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial
<b>03</b>		<b>2010</b>	<b>08</b>		<b>2010</b>	<b>\$12/hr.</b>	Supervisory/Managerial <input type="checkbox"/>
				If supervisory, number of employees you supervised:			

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

Public canvassing  
 Statistical gathering

**Specific reason for leaving: Job Completed**



Name: Lowe Randall Kent  
Last First Middle

Position Title: <b>Substitute Teacher</b>						Immediate Supervisor Name: <b>Unknown</b>		Full-Time <input type="checkbox"/>
Employer: <b>Trinity Independent School District</b>						Title:		Part-Time <input checked="" type="checkbox"/>
Mailing Address: <b>101 West Jefferson</b>						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP: <b>Trinity, Texas 75862</b>						AC (N/A)		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936)594-3569</b>						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time: <b>10</b>
Starting Date		Leaving Date		Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
<b>01</b>		<b>2008</b>	<b>05</b>		<b>2008</b>	<b>\$60/day</b>	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Classroom teacher as needed

Specific reason for leaving: None

Position Title: <b>Substitute Teacher</b>						Immediate Supervisor Name: <b>Unknown</b>		Full-Time <input type="checkbox"/>
Employer: <b>Livingston School District</b>						Title:		Part-Time <input checked="" type="checkbox"/>
Mailing Address: <b>PO Box 1297</b>						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP: <b>Livingston, Texas 77351</b>						AC (N/A)		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936)328-2100</b>						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time: <b>20</b>
Starting Date		Leaving Date		Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input checked="" type="checkbox"/>
<b>10</b>		<b>2003</b>	<b>01</b>		<b>2004</b>	<b>\$60/day</b>	Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Classroom teacher as needed

Specific reason for leaving: Moved

Name: Lowe Last Randall First Kent Middle

Position Title: <b>Substitute Teacher</b>							Immediate Supervisor Name: <b>Unknown</b>		Full-Time <input type="checkbox"/>	
Employer: <b>Goodrich Independent School District</b>							Title:		Part-Time <input checked="" type="checkbox"/>	
Mailing Address: <b>234 Katie Simpson Ave.</b>							Supervisor's Telephone No.:		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Goodrich, Texas 77335</b>							AC ( )		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: <b>AC (936)365-1100</b>							If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time: <b>10</b>	
Starting Date			Leaving Date			Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial			
09		2003	12		2003	\$60/day	Supervisory/Managerial			

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Class room teacher as needed

Specific reason for leaving: Moved

Position Title: <b>Pastor</b>							Immediate Supervisor Name: <b>N/A</b>		Full-Time <input checked="" type="checkbox"/>	
Employer: <b>Emory Baptist Church</b>							Title:		Part-Time <input type="checkbox"/>	
Mailing Address: <b>260 N. Planters</b>							Supervisor's Telephone No.:		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Emory, Texas 75440</b>							AC (N/A)		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: <b>AC (903)473-3357</b>							If supervisory, number of employees you supervised: <b>6</b>		Give average # of hours worked per week if part-time:	
Starting Date			Leaving Date			Current/	Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial			
08		2000	09		2003	\$40,000	Supervisory/Managerial			

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Program administration  
 Financial oversight  
 Pastoral duties  
 Oversight of volunteers and staff  
 Teaching, training and counseling  
 Scheduling activities  
 Contact with the public  
 Organizational skills  
 Problem solving

Specific reason for leaving: Moved

Name: Low Randall Kent  
 Last First Middle

Position Title: <b>Pastor</b>					Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>	
Employer: <b>First Baptist Church</b>					N/A		Part-Time <input type="checkbox"/>	
Mailing Address: <b>295 Western Ave.</b>					Title:		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Williams Lake, BC V2G2H6</b>					Supervisor's Telephone No.:		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: <b>AC (250)392-4937</b>					AC (N/A)		Give average # of hours worked per week if part-time:	
Starting Date		Leaving Date		Current/	Technical	If supervisory, number of employees you supervised: <b>N/A</b>		
Mo.	Day	Yr.	Mo.	Day	Yr.			Final Salary
<b>04</b>		<b>1990</b>	<b>08</b>		<b>2000</b>		<b>\$ 40,000</b>	Supervisory/Managerial <input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
 Program administration  
 Financial oversight  
 Pastoral duties  
 Oversight of volunteers and staff  
 Teaching, training and counseling  
 Scheduling activities  
 Contact with the public  
 Organizational skills  
 Problem solving

**Specific reason for leaving:** Moved

Position Title:					Immediate Supervisor Name:		Full-Time <input type="checkbox"/>	
Employer:					Title:		Part-Time <input type="checkbox"/>	
Mailing Address:					Supervisor's Telephone No.:		Summer <input type="checkbox"/>	
City & State/ZIP:					AC ( )		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: AC ( )					AC ( )		Give average # of hours worked per week if part-time:	
Starting Date		Leaving Date		Current/	Technical	If supervisory, number of employees you supervised:		
Mo.	Day	Yr.	Mo.	Day	Yr.			Final Salary
								Supervisory/Managerial <input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Specific reason for leaving:**



# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

Date received	RECEIVED JUL 17 2018
Time received	9:30 AM
Received by	AMM

Job Applicant No. \_\_\_\_\_

**PRINT IN BLACK INK OR TYPE.** These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank.** Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** **Resumes will not be accepted in lieu of applications,** unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Lowry Cynthia Christine AC [REDACTED]  
(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS [REDACTED] AC ( )  
(Street) (City) (State) (Zip) (Country) (Work Phone, Optional)

E-MAIL ADDRESS [REDACTED]

List any other names used if different from name on this application. \_\_\_\_\_

List exact title of position or type of work and location for which you wish to apply: <b>Manager IV - Deputy Director of Religious Services</b>	Job Posting Number <b>045360PM</b>	Closing Date <b>7/23/18</b>
List the state agency with which you wish to apply: <b>Rehabilitation Programs Division</b>	Do you have any relatives working for this agency? If so, list names and relationships: <b>[REDACTED]</b>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? 07/23/18 Are you at least 17 years of age? [REDACTED]

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? none

Are you willing to Travel? Yes  No  If yes, what percent of time? 100%

Current Driver's License # (if required for position) [REDACTED] Commercial Driver's License [REDACTED]  
(State) (Number)

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") statewide

Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge? Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION** (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)  
 High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: \_\_\_\_\_

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	SNHU	03	13	11	17	11/17			BS	Crim. Justice
Graduate Schools	Vision University	06	02	06	03	06-03			MA	Theology Studies
Technical or Vocational Schools	Berean University and School of Bible	09	98	01	02			130	Ordination	

*Qvj*

**AN EQUAL OPPORTUNITY EMPLOYER**

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date issued	Date expires	Issued by/Location of issuing authority (State or other authority) (City & State)	License No.

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

**Two units of Clinical Pastoral Experience**

**Professional Resiliency**

**Offender Victim Representative Training**

(see attached)

Approximately how many words per minute do you type? 50

Sign Language (If required for this position) Yes  No

Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No

If yes, what language(s) do you speak? \_\_\_\_\_

How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No

If yes, which language(s) \_\_\_\_\_

Have you ever been employed by the State of Texas? Yes  No

Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies: \_\_\_\_\_

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18<sup>th</sup> birthday?                       
If yes, are you currently 25 years of age or younger? Y                     

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran?                      If yes, list type of discharge status \_\_\_\_\_

Dates of Service (From/To): \_\_\_\_\_

Are you a surviving spouse of a veteran who has not remarried? Y                      Are you a surviving orphan of a veteran? Y                     

If yes, complete dates of service for veteran \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

- I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
- I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED**

SIGN HERE:

**X** *Cypharony*

Signature - Applicant

7/16/18

Date

Additional Special Training/Skills/Qualifications

Crisp Member

Interactive Ethics Training Online

Online Mentor Training

Texas Victim Assistance Training Online

*Cynthia*

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include each position held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Lowry Cynthia Christine  
Last First Middle

Position Title: <b>Chaplain II</b>							Immediate Supervisor Name:			Full-Time <input checked="" type="checkbox"/>
Employer: <b>TDCJ</b>							<b>Michael Rutledge</b>			Part-Time <input type="checkbox"/>
Mailing Address: <b>PO Box 99</b>							Title: <b>Director</b>			Summer <input type="checkbox"/>
City & State/ZIP: <b>Huntsville TX 77342</b>							Supervisor's Telephone No.:			Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (936) 295-6371</b>							AC ( )			Give average #
Starting Date			Leaving Date			Current/ Final Salary	Technical	If supervisory, number of employees you supervised: <b>2</b>	of hours worked per week if part-time:	
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial <input type="checkbox"/>			
<b>01</b>		<b>07</b>				<b>3758.44</b>	Supervisory/Managerial <input checked="" type="checkbox"/>			

Summary of experience including special training/skills/qualifications you have used in the performance of this job: Lead chaplain at the MI unit. Supervised the Hospice ministry, PHD, Solitary, Transit and Administrative segregation. Responsible for the on-call in Hospice for five years. Started and oversaw the Faith based dorm programs in Administrative segregation. Developed a follow up program for the family of the the Hospice offenders after their passing. This program followed up with each family at three, six, nine, twelve and thirteen month anniversaries.

Appointed to the WSL to minister to the families of the offenders before, during and after the execution process.

At the Powledge Unit, single chaplain facility, updated the faith based program with quality teaching and material. Secured paint for the Faith Dorm along with television and DVD.

**Specific reason for leaving:**  
 Currently employed with TDCJ

Position Title: <b>Pharmacy technician</b>							Immediate Supervisor Name:			Full-Time <input checked="" type="checkbox"/>
Employer: <b>Cedar Creek Pharmacy</b>							<b>Edgar Jimenez</b>			Part-Time <input type="checkbox"/>
Mailing Address: <b>PO Box 43023</b>							Title: <b>Pharmacist</b>			Summer <input type="checkbox"/>
City & State/ZIP: <b>Seven Points TX 75143</b>							Supervisor's Telephone No.:			Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (903) 432-2223</b>							AC ( )			Give average #
Starting Date			Leaving Date			Current/ Final Salary	Technical	If supervisory, number of employees you supervised: <b>6</b>	of hours worked per week if part-time:	
Mo.	Day	Yr.	Mo.	Day	Yr.		Non-Managerial <input type="checkbox"/>			
<b>01</b>	<b>20</b>	<b>01</b>	<b>12</b>	<b>31</b>	<b>06</b>	<b>13.75</b>	Supervisory/Managerial <input checked="" type="checkbox"/>			

Summary of experience including special training/skills/qualifications you have used in the performance of this job: Enter prescriptions into the computer; take instructions from doctors over the telephone, Customer relations. Compounding custom prescriptions. Supervise other technicians and front office clerk.

**Specific reason for leaving:** TDCJ employment

Name: Lowry Cynthia C  
Last First Middle

Position Title: <b>Founder and Director</b>						Immediate Supervisor Name: <b>self</b>		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Kemp One by One Ministries</b>						Title: <b>Minister</b>		Part-Time <input type="checkbox"/>
Mailing Address: <b>PO Box 43514</b>						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP: <b>Seven Points Tx 75143</b>						AC ( )		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: <b>AC (903)498-7245</b>						If supervisory, number of employees you supervised: <b>4</b>		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
07		1996	12	31	06	1000.00	Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job: **Founded ministries to offenders providing Bible studies throughout the State of Texas. Conducting church services throughout the State, provided Christmas bags for the Bartlett State Jail and Duncan Unit. Painted and recarpeted chapel at the Goree unit.**

**Specific reason for leaving: TDCJ Employment**

Position Title:						Immediate Supervisor Name:		Full-Time <input type="checkbox"/>
Employer:						Title:		Part-Time <input type="checkbox"/>
Mailing Address:						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP:						AC ( )		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
							Supervisory/Managerial	<input type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Specific reason for leaving:**





# THE STATE OF TEXAS APPLICATION FOR EMPLOYMENT

For State Agency Use Only

Date received	7/18/18
Time received	3:53 p.m.
Received by	al

Job Applicant No. \_\_\_\_\_

**PRINT IN BLACK INK OR TYPE.** These instructions must be followed exactly. Fill out application form completely. If questions are not applicable, enter "NA." **Do not leave questions blank.** Be sure to sign when completed. The State of Texas is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. You may make copies of this application and enter different position titles, but **each copy must be signed.** Resumes will not be accepted in lieu of applications, unless specifically stated in the job vacancy notice. This application becomes public record and is subject to disclosure.

With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, Sections 552.021, 552.023 and 559.004.)

NAME Williams Nathan Eugene AC (\_\_\_\_\_) \_\_\_\_\_  
(Last) (First) (Middle) (Daytime Phone)

MAILING ADDRESS \_\_\_\_\_ AC (\_\_\_\_\_) \_\_\_\_\_  
(Street) (City) (State) (Zip) (Country) (Work Phone, Optional)

E-MAIL ADDRESS \_\_\_\_\_

List any other names used if different from name on this application. \_\_\_\_\_

List exact title of position or type of work and location for which you wish to apply: <b>Deputy Director of Religious Services</b>	Job Posting Number <b>045360PM</b>	Closing Date <b>07-23-2018</b>
List the state agency with which you wish to apply: <b>Huntsville</b>	Do you have any relatives working for this agency? If so, list names and relationships: <b>[Redacted]</b>	

Full-Time  Part-Time  Summer  Temp/Project  Date available for work? 07-23-2 Are you at least 17 years of age? **[Redacted]**

Are you willing to work hours other than 8-5? Yes  No  What days are you unable to work? available all Days

Are you willing to Travel? Yes  No  If yes, what percent of time? 50%

Current Driver's License # (if required for position) \_\_\_\_\_ (State) \_\_\_\_\_ (Number) \_\_\_\_\_ Commercial Driver's License **[Redacted]**

Geographic preference. (Be specific to city/area. If no preference, write "statewide.") Huntsville/Houston

**Have you ever been convicted of a felony or subjected to deferred adjudication on a felony charge?** Yes  No  If your answer is "Yes," explain in concise detail on a separate page, giving dates and nature of the offense, name and location of the court, and disposition of the case(s). A conviction may not disqualify you, but a false statement will. Note: Some state agencies may require additional information related to convictions of misdemeanors.

**EDUCATION (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications, and registrations.)**

High School Graduate or GED? Yes  No  If yes, name and location of high school or GED institute: \_\_\_\_\_

Type of School	Name and Location of School	Dates Attended				Date Graduated	Expected Graduation Date	Sem/Clock Hours Completed	Type of Diploma or Degree	Major/Minor Fields of Study
		From		To						
		Mo.	Yr.	Mo.	Yr.					
Undergraduate Colleges or Universities	exas A&M Commer	01	1975	08	1980	08-12-1980		120	B.S.	R/TV
	TEXAS A&M Commerce									
Graduate Schools	of Houston school	01	2002	05	2002			4		
	Houston Graduate School of Theology									
Technical or Vocational Schools	hrist for the Nation	01	1983	05	1984					
	Christ for the NATIONS									

**AN EQUAL OPPORTUNITY EMPLOYER**

If a license, certificate, or other authorization is required or related to the position for which you are applying, complete the following:

LICENSE/CERTIFICATION (P.E., R.N., Attorney, C.P.A., etc.)	Date issued	Date expires	Issued by/Location of issuing authority (State or other authority) (City & State)	License No.
Licensed Minister	06-05-83		Bon Air Baptist Church Dallas, TX	
Ordained Minister	04-15-94		Real Rock Church Houston, Tx	

**Special Training/Skills/Qualifications:** List all job related training or skills you possess and machines or office equipment you can use, such as calculators, printing or graphics equipment, computer equipment, types of software and hardware. (Attach additional page, if necessary.)

Efficient with micro soft (Word/Excell). Efficient with apple computers and applications. Management training, Payroll supervision of a staff of 33 employees. Budgeting for a broadcast christian TV Trained in hiring and firing of employees. Public relations for a christian TV stations traveled the world as a diplomat and missions worker. officiated funerals and weddings. Counsel and chaplaincy work.

Approximately how many words per minute do you type? 45

Sign Language (If required for this position) Yes  No

Are you a certified interpreter? Yes  No

Do you speak a language other than English? (If required for this position) Yes  No

If yes, what language(s) do you speak? \_\_\_\_\_

How fluently? Fair  Good  Excellent

Do you write in a language other than English? (If required for this position) Yes  No

If yes, which language(s) \_\_\_\_\_

Have you ever been employed by the State of Texas? Yes  No

Are you currently employed by the State of Texas? Yes  No

If you have been previously employed by the State of Texas, list the agency/agencies: NO

**FORMER FOSTER YOUTH** (Verification may be required.)

Were you a foster youth under the Texas Department of Family and Protective Services on the day before your 18<sup>th</sup> birthday? [REDACTED]  
If yes, are you currently 25 years of age or younger? [REDACTED]

**MILITARY SERVICE** (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? [REDACTED] yes, list type of discharge status \_\_\_\_\_

Dates of Service (From/To): \_\_\_\_\_

Are you a surviving spouse of a veteran who has not remarried? [REDACTED] Are you a surviving orphan of a veteran? [REDACTED]

If yes, complete dates of service for veteran \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED**

- I certify that all the information provided by me in connection with my application, whether on this document or not, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire or, if hired, termination.
- I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.
- I understand that the State of Texas requires all males who are 18 through 25 and required to register with the Selective Service, to present either proof of registration or exemption from registration upon hire.
- I understand that some state agencies will check with the Texas Department of Public Safety, the Federal Bureau of Investigation or other organizations, for any criminal history in accordance with applicable statutes.
- I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability from any damages which may result from furnishing such information to you.

**THIS APPLICATION MUST BE SIGNED**

SIGN HERE:

**X** *Mr. Anthony [Signature]* July 17, 2018  
Signature - Applicant Date

## EMPLOYMENT HISTORY

This information will be the official record of your employment history and must accurately reflect all significant duties performed. Summaries of experience should clearly describe your qualifications.

1. Include ALL employment. Begin with your current or last position and work back to your first. Employment history should include **each position** held, even those with the same employer.
2. **EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.**
3. Answer all questions and completely summarize your experience including technical and managerial responsibilities and any special training, skills and qualifications for each position you have held.

If you need additional space to adequately describe your employment history, you may use this employment history sheet or attach a typed employment history providing the same information in the same format as this application form.

**Name:** Williams Nathan Euge  
Last First Middle

Position Title: <b>General Manager</b>						Immediate Supervisor Name: <b>Dessalyn Murray</b>		Full-Time <input checked="" type="checkbox"/>	
Employer: <b>Maxlife Christian Women's Network</b>						Title: <b>IT Coordinator</b>		Part-Time <input type="checkbox"/>	
Mailing Address: <b>11233 Crown Park Dr.</b>						Supervisor's Telephone No.: <b>AC ( ) 281-875-4448</b>		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Houston, Texas 77267</b>						If supervisory, number of employees you supervised:		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: AC ( ) <b>281-875-4448</b>						Give average # of hours worked per week if part-time: <b>40</b>			
Starting Date			Leaving Date			Current/Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial		
04	02	2014	11	31	2017		<input type="checkbox"/>		
						Supervisory/Managerial <input checked="" type="checkbox"/>			

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**Initiating a broadcast network for women broadcasters locally and international. Contracted leading females in the broadcast industry to join the first ever Christian Women's network. Operated computer equipment on a daily basis programming the network. Traveling to Broadcast facilities in the US to air the network and contacting local cable companies. Managed the operation and programmed the operation in infancy stage as a start up network. Handle all responsibilities from start to finish.**

**Specific reason for leaving:**

Position Title: <b>General Manager</b>						Immediate Supervisor Name: <b>alan Bullock</b>		Full-Time <input checked="" type="checkbox"/>	
Employer: <b>Daystar Television Network</b>						Title: <b>Executive assistant</b>		Part-Time <input type="checkbox"/>	
Mailing Address: <b>1050 Gemeint Ave.</b>						Supervisor's Telephone No.: <b>AC ( ) 817-571-1229</b>		Summer <input type="checkbox"/>	
City & State/ZIP: <b>Houston, Texas 77058</b>						If supervisory, number of employees you supervised:		Temp/Project <input type="checkbox"/>	
Employer's Telephone No.: AC ( ) <b>817-571-1229</b>						Give average # of hours worked per week if part-time:			
Starting Date			Leaving Date			Current/Technical			
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial		
11	01	1999	05	15	2012	86,000	<input type="checkbox"/>		
						Supervisory/Managerial <input checked="" type="checkbox"/>			

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**Sole authority over broadcast station as a General Manager. Manging the facility and all departments from engineering to technical staff. Sign off on all invoices and approved spending. Interviewed potential employees and terminated policy breakers. Travelled to represent the network and counseled problem areas with employees. Met and counseled with local pastors. Hosted a 1 hour live broadcast on a weekly basis. Met with and interviewed government officials. Prayed with and counseled on a regular basis as needed. Represented the network at special conferences. traveled world wide and locally.**

**Operation streamlined it has become a technical operation.**

**Specific reason for leaving:**

Name: Williams Nathan Euge  
 Last First Middle

Position Title: <b>Manager of Corporate TV</b>						Immediate Supervisor Name: <b>Mel Kallett</b>		Full-Time <input checked="" type="checkbox"/>
Employer: <b>Dresser Industries</b>						Title:		Part-Time <input type="checkbox"/>
Mailing Address: <b>15455 Dallas Parkway</b>						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP: <b>Addison, Texas 75001</b>						AC ( )		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
		1980			1987		Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:  
**Managed a department dedicated to assisting corporate executives in the field of communications. Created classroom situations for corporate executives. Worked with professionals in the business to train corporate executives on public speaking and speaking with the media. Extensive travel to other divisions in the US. Help train aviation department with the use of Video.**

**Specific reason for leaving:**

Position Title:						Immediate Supervisor Name:		Full-Time <input checked="" type="checkbox"/>
Employer:						Title:		Part-Time <input type="checkbox"/>
Mailing Address:						Supervisor's Telephone No.:		Summer <input type="checkbox"/>
City & State/ZIP:						AC ( )		Temp/Project <input type="checkbox"/>
Employer's Telephone No.: AC ( )						If supervisory, number of employees you supervised:		Give average # of hours worked per week if part-time:
Starting Date			Leaving Date			Current/	Technical	<input type="checkbox"/>
Mo.	Day	Yr.	Mo.	Day	Yr.	Final Salary	Non-Managerial	<input type="checkbox"/>
							Supervisory/Managerial	<input checked="" type="checkbox"/>

Summary of experience including special training/skills/qualifications you have used in the performance of this job:

**Specific reason for leaving:**

CSPAY20B/PAY20B  
[REDACTED] /5001

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
ASSIGNMENT HISTORY BY EMPLOYEE - ASGNLS

10-29-2018  
11:41:58

SSN: [REDACTED] NAME: TIMOTHY C JONES

EFF DATE	SEQ	REASON	POS NUM	UNIT/ PDC	JOB CLASS	TB-GRP STEP	FTE	SALARY	PAID
09-01-2018	04	FY/Y19	010729	PM/PM	1603	B25/00	1.00	06347.42	PAID
08-15-2018	10	AC/020	010729	PM/PM	1603	B25/00	1.00	06347.42	PAID
11-01-2017	10	AC/020	020876	PM/PM	5083	B21/00	1.00	04123.73	PAID
09-01-2017	04	FY/Y18	026306	HV/HV	5082	B19/00	1.00	03852.39	PAID
02-01-2017	10	AC/038	026306	HV/HV	5082	B19/00	1.00	03852.39	PAID
09-01-2016	06	AC/034	026247	TL/TL	5082	B19/00	1.00	03852.39	PAID
09-01-2016	04	FY/Y17	026247	TL/TL	5082	B19/00	1.00	03608.35	PAID
09-01-2015	04	FY/Y16	026247	TL/TL	5082	B19/00	1.00	03608.35	PAID
09-01-2014	04	FY/Y15	026247	TL/TL	5082	B19/00	1.00	03520.35	PAID
05-01-2014	10	AC/020	026247	TL/TL	5082	B19/00	1.00	03451.33	PAID
09-01-2013	04	FY/Y14	037392	TL/TL	5081	B17/00	1.00	03020.91	PAID
02-01-2013	10	AC/020	037392	TL/TL	5081	B17/00	1.00	02970.91	PAID
01-12-2013	09	AC/034	320392	WY/WY	4503	A13/00	1.00	02746.04	PAID

SSN: 000000000

I F8 FOR MORE RECORDS

MENU OPTION: \_\_\_\_\_

F1=HELP F7=SCROLL UP F8=SCROLL DOWN F12=EXIT

CSPAY20B/PAY20B  
[REDACTED] /5001

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
ASSIGNMENT HISTORY BY EMPLOYEE - ASGNLS

10-29-2018  
11:42:02

SSN: [REDACTED] NAME: TIMOTHY C JONES

EFF DATE	SEQ	REASON	POS NUM	UNIT/ PDC	JOB CLASS	TB-GRP STEP	FTE	SALARY	PAID
01-12-2013	09	AC/034	320392	WY/WY	4503	A13/00	1.00	02746.04	PAID
09-01-2012	04	FY/Y13	320392	WY/WY	4503	A13/00	1.00	02598.05	PAID
07-12-2012	10	AC/010	320392	WY/WY	4503	A13/00	1.00	02598.05	PAID

SSN: 000000000

I END OF LIST

F1=HELP F7=SCROLL UP F8=SCROLL DOWN F12=EXIT

MENU OPTION: \_\_\_\_\_